



THE WELFARE ASSOCIATION FOR THE DEVELOPMENT OF AFGHANISTAN (WADAN)
REQUEST FOR QUOTATION
PROVISION OF VEHICLE SERVICES

WARNING:

Prospective Offerors, who have received this document from a source other than the WADAN, should immediately contact WADAN and provide their name and mailing address in order that amendments to the RFP or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued to offerors via email.

SYNOPSIS OF THE RFP

RFQ No.	WADAN/GPE-STG/2026
Issue Date	May 04, 2026
Title	Provision of vehicle services
Issuing Office	WADAN Operations Unit
Deadline for Receipt of Questions	May 11, 2026, at 10:00 AM local time All communications regarding this solicitation are to be made solely through the Issuing Office and must be submitted via email to procurement@wadan.org .
Deadline for Receipt of Quotation	Quotations are due in Kabul no later than 3:00 PM local time on May 12, 2026 . Please submit hard copies to the following address: House No. 2, Street 18 or Ahmad yar, District 10, Kabul
Point of Contact	procurement@wadan.org , +93 705703729, from 8:30 AM to 3:30 PM
Anticipated Award Type	Purchase Order (PO) and Contract
Basis for Award	An award will be made based on the best value method. The award will be issued to the responsible and reasonable offeror, who provides the best value to WADAN and its client using a combination of technical and cost/price factors.

GPE-STG Project Description:

Under the GPE–STG project, a consortium led by Aga Khan Foundation-AKF and funded by Global Partnership for Education-PGE is supporting access to quality education in Badghis Province, specifically in Qala-e-Naw center and Qadis District. The project includes 924 Catch-Up Classes, 52 Early Childhood Care and Development-ECD classes, and 3 Community-Based Schools-CBSs established to expand learning opportunities for children in underserved communities.

In addition, 154 formal schools are supported through the provision of Teaching and Learning Materials-TLMs for both students and teachers. Teachers from these schools will also receive professional training to improve teaching quality and learning outcomes.

The CBSs will be established in targeted communities with active community participation and contribution. Each CBS will consist of 3–5 Community-Based Education-CBE classes, confirming improved access to education for children who face barriers to attending formal schools.

All teachers of ECD, Catch-Up, and CBS classes will receive TLMs, as well as winterization support and hygiene kits, to ensure a safe, supportive, and conducive learning environment for children throughout the academic year.

MINIMUM ELIGIBILITY REQUIREMENTS FOR VENDORS FOR BID OPENING:

To qualify for this RFQ, the vendor must:

- Hold a valid business license-Transportation, (**From the Ministry of Transportation**)
- Bank Remittance on the name of company.
- Company TIN copy.
- Similar contract (At least one contract and verifiable)
- NID copy of the president and V-President
- Accept all WADAN terms and conditions by signing and stamping every page of RFQ and provide all information as requested in Annex 1 of this RFQ.

TAXES:**Withholding Tax on Subcontractor:**

- Government withholding Tax: Pursuant to Article 72 in the Afghanistan Tax law effective March 21, 2009.
- WADAN is required to withhold “contractor” taxes from the gross amount payable to all Afghan for-profit subcontractors/vendors with an aggregate amount of AFN 500,000.00 or greater and transfer this to the Ministry of Finance. In accordance with this requirement, WADAN shall withhold 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce License. For subcontractors /vendors without active AISA or Ministry of Commerce license, WADAN shall withhold seven percent 7% “contractor” tax per current Afghanistan Tax law.

DISCLAIMERS AND PROTECTION CLAUSES:

- WADAN may cancel the solicitation and not award and may reject any or all responses received.
- Insurance of solicitation does not constitute award commitment by WADAN.
- WADAN reserves the right to disqualify any offer based on the offeror's failure to follow solicitation instructions.
- WADAN will not compensate offerors for responses to solicitation and reserves the right to issue awards based on the initial evaluation of offers without further discussion.
- WADAN reserves the right to waive minor proposal deficiencies that can be corrected prior to award determination to promote competition
- WADAN will be contacting offerors to confirm the contact person and address and that bid was submitted from the solicitation

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- a) The offeror certifies that--
 - The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror, including but not limited to subsidiaries or other entities in which the offeror has any ownership or other interests, or any competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
 - The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror, including but not limited to subsidiaries or other entities in which the offeror has any ownership or other interests, or any competitor before bid opening or contract award (in the case of a negotiated or competitive solicitation) unless otherwise required by law; and
 - No attempt has been made or will be made by the offeror to induce any other concern or individual to submit or not to submit an offer for the purpose of restricting competition or influencing the competitive environment.

- b) Each signature on the offer is considered to be a certification by the signatory that the signatory-
 - Is the person in the offeror's organization responsible for determining the prices being offered in this bid, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
 - I. Has been authorized, in writing, to act as agent for the principals of the offeror in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above;
 - II. As an authorized agent does certify that the principals of the offeror have not participated, and will not participate, in any action contrary to subparagraphs (a) (1) through (a)(3) Above; and as an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

- c) Each signature on the offer is considered to be a certification by the signatory that the signatory-
 - o Is the person in the offeror's organization responsible for determining the prices being offered in this bid, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
 - III. Has been authorized, in writing, to act as agent for the principals of the offeror in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above;
 - IV. As an authorized agent does certify that the principals of the offeror have not participated, and will not participate, in any action contrary to subparagraphs (a) (1) through (a)(3) Above; and as an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

- d) Offeror understands and agrees that --
 - o Violation of this certification will result in immediate disqualification from this solicitation without recourse and may result in disqualification from future solicitations; and
 - o Discovery of any violation after award to the offeror will result in the termination of the award for default.

No	Description of Items/Services	Districts	Classes	Vehicle Quantity	Visits	PER UNIT COST Including Tax	Total Cost Including Tax
1	<p>Rental vehicle for ECCD and Gov Schools (Catch-up) classes Visits. Small vehicle – Toyota Corolla 1996 or 1997 in good condition to be used for travel from the provincial office to Qadis and Qala-e-Naw from ECCD and Gov Schools (Catch-up) classes Visits. A total of 9 visits will be conducted over a period of 12 months.</p>	Qadis & Qala-e-Naw	164.8	4	9 visits		
2	<p>Rental vehicle for ECCD and Gov Schools (Catch-up) classes Visits. Sriracha vehicle 4x4 in good condition to be used for travel from the provincial office to Qadis and Qala-e-Naw from ECCD and Gov Schools (Catch-up) classes Visits. A total of 9 visits will be conducted over a period of 12 months.</p>	Qadis & Qala-e-Naw	41.2	1	9 visits		
3	<p>Rental vehicle for CBS Visits. Sriracha vehicle 4x4 in good condition to be used for travel from the provincial office to Qadis and Qala-e-Naw from CBS classes. A total of 9 visits will be conducted over a period of 12 months.</p>	Qadis & Qala-e-Naw districts	3	1	9 Visits		
	Total amount (AFN)						
	2% Government tax (AFN)						
	Net amount (AFN)						

Business Name:

Authorized Representative Name

Authorized Representative Position

Authorized Representative Signature

Date:

VALIDITY PERIOD OF QUOTATION

The submitted quotation shall remain valid for a period of thirty (30) calendar days from the closing date of quotation submission. During this validity period, the quoted prices and terms shall remain fixed and binding, and the bidder shall not withdraw or modify the quotation.

Submission Guideline:

All interested bidders should read the entire RFQ and submit their quotations accordingly. Quotations must be submitted in accordance with the requirements detailed above via hard copy to the WADAN Main Office at the following address:

Address: House No. 2, Street 18 or Ahmad yar, District 10, Kabul, Afghanistan

Interested bidders are required to provide us with the below documents to be eligible for the initial bidding process.

- Hold a valid business license-Transportation, (**From the Ministry of Transportation**)
- Bank Account on Company Name.
- Copy of at least one similar contract.
- Company/vendor TIN copy.
- National ID card (Tazkera) copy of the company president.

ANNEX 1 – VENDOR OFFER AND BUSINESS DETAIL INFORMATION:

1. VENDOR INFORMATION:

Vendor Name Per Business License (Attach Business License)	
Contact Person	
Email address and Phone Number	
Vendor Address	