

Afghan Bureau for Reconstruction (ABR)

بيوروی باز سازی افغان



د افغان د بیارغونی ټولنه

Request for Quotation (RFQ)

ABR/UNDP/2024/April/17

Commodity/Service Required:	Poultry Package (egg producing hens (pullet), roosters (cockerel), poultry feed for laying hens, feeders and drinkers) for Nijrab district of Kapisa Province
Type of Procurement:	Poultry Package
RFQ Number	ABR/UNDP-0147
Type of Contract:	Unit Price Contract
Term of Contract:	As per RFQ and contract
Submit Proposal to:	House No. 20, Street No. 5, near Salam Clinic, Project Taimani, 40 meter road, District 4, Kabul, Afghanistan.
Contact Information	abr@abr.org.af / 070 490 9261
Date of Issue of RFP/RFQ:	17 th April 2024
Date Questions from Supplier Due:	22 nd April 2024; 4:00PM Kabul Time
Date Proposal Due:	28 th April 2023; 4:00PM Kabul Time
Technical/Capacity Evaluation:	30-April-2024

Dear Sir / Madam:

Afghan Bureau for Reconstruction (ABR) is a non-profit, non-political and Non-governmental organization established in 1992 to take part in rehabilitation, reconstruction and development of Afghanistan and is registered with Ministry of Economy as well as with Afghan Ngo's Coordination Bureau (ANCB) with objective to take part in rehabilitation and development of socioeconomic infrastructure of the country, and to serve the people through implementing project and programs in different sector.

ABR is currently implementing UNDP/NCCSP project which requires us to publicly announce this RFQ for the supply of bellow detailed Poultry package for our targeted beneficiaries in Nijrab district of Kapisa province.

Thus you are kindly requested to submit your response to this RFQ as per the instructions detailed herein.

All bellow listed Items (packages) are for **125** Families.

Supply of Chicken and Poultry Farm Materials for Nijrab district Kapisa Province.

(B) Table of Specifications and Requirements:

No	Item / Extended Description	UoM	Quantity	Unit Price AFN	Total Price AFN
1	5-6 months Mixed Breed pullet weight 800gr, free from diseases, parasites, lively and alert	pullet	2250		
2	5-6 months Mixed Breed Cockerel weight 950gr, free from diseases, parasites, lively and alert	Cockerel	250		
3	Chick Feed 50kg / bag	bag	125		
4	Water bucket (waterer) for pullet and cockerel	pc	250		
5	Feed bucket for pullet and cockerel	pc	250		
6	Wire rolled fence for coop (1m ²)	meter	125		
Total Price in AFN (Including applicable taxes and Delivery charges)					
Place of Delivery/ Place of Performance		ABR Main Office- Kabul			
Payment Terms		20 Calendar days after the receipt of Invoice, Successful delivery and Inspection , Goods Received Note (GRN by Procurement Section)			
By submitting a Quotation/Proposal, you are accepting all terms/conditions and requirements, coupled with agreeing to ABR's standard provisions outlined in this Request for Quotations/Proposals and Attachments. Equivalent items will also be accepted if the quality is higher than the mentioned models and specifications.					

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Technical Specifications for pullets and cockerel

The pullets and cockerel should have the following specifications:

Quality	The pullets should have high eggs production capability and high eggs producing period.
Health	The pullets and cockerel must be free from any infectious disease, must not have any physical problem, and must be free from any visible wounds
Vaccination	The pullets and cockerel must be vaccinated around 6 to 7 periods with ND-IB. The Vaccination certificate should be verified and certified by DAIL animal health department before the pullets have been delivered to distribution sites
Age and Weight	The age of pullets and cockerel must be around 5-6 months and pullets must produce eggs right after the distribution. The weight of pullets and cockerel must be around 700-1000 gr.
Quarantine	The pullets and cockerels must be quarantined for 10 days in Kapisa province under the direct supervision of DAIL animal health and ABR technical team. Pullets and cockerels must be protected from wild predators during quarantine, and vendor is responsible to proceed the quarantine process formalities with DAIL animal health department. Vendor is responsible to provide feed and water facilities during the quarantine period
Delivery/ Transport	2500 Pullets and cockerels must be delivered safely to Nijrab district of Kapisa province. The vender is responsible to provide fence facilities with the capacity of 20 pullets (18 hens + 2 roosters) for all 125 targeted beneficiaries to deliver the pullets safely from distribution point to their homes. Once the beneficiaries delivered the pullets to their homes than the fences will be collected back to the distribution sites and hand over to the vender.
Guaranty and Support	The vender is responsible to accept all casualties for up to 15 days of time after the distribution in case of pullets' mortality. If the mortality of the pullets has been reported by ABR or community after the distribution in targeted districts than the vender should replace the pullets based on evidence provided by the beneficiaries and approved by ABR field staff. 20% payment will be in pending until the completion of the guaranty period in case of pullets' mortality.



Attachment “B” Instructions to Bidders/Sellers/Suppliers/Vendors

1. **Procurement Narrative Description:** The Buyer (Afghan Bureau for Reconstruction “ABR”) intends to purchase commodities and/or contract services identified in Attachment A. The Buyer intends to purchase the quantities (for commodities) and/or contract services (based on deliverables identified in a Statement of Work and specifications in the BoQ). The term of the Ordering Agreement shall be from Award Date to the Delivery date of the Offer or unless extended by mutual agreement of the two parties. The Buyer intends to award to a single, or multiple, “approved” supplier based on the evaluation criteria in section 11 of this attachment. If an Ordering Agreement is established as a result of this RFQ, supplier understands that quantities indicated in the specifications (Attachment A) are an estimate only and ABR will be releasing the payment as per the amount or quantity of work done at site. ABR will not reimburse the cost of preparing the quotes and responses to this solicitation to any bidder and reserves the right to withdraw this RFQ for any reason benefiting the needs of the project.

2. **Proposal Requirements.** All Sellers will submit a quote/proposal which contains offers for all items and options included in this RFQ/RFP. All information presented in the Sellers quote/proposal will be considered during ABR’s evaluation. Failure to submit the information required in this RFQ may result in Seller’s offer being deemed non-responsive. Sellers are responsible for submitting offers, and any modifications, revisions, or withdrawals, so as to reach ABR’s office designated in the RFQ by the time and date specified in the RFQ. Any offer, modification, revision, or withdrawal of an offer received at the ABR office designated in the RFQ after the exact time specified for receipt of offers is “late” and may not be considered at the discretion of the ABR Procurement Officer. The Seller’s proposal shall include the following:

- (a) Company License
- (b) Company Profile
- (c) Bank Account Details
- (d) Experience (if any)
- (e) TIN
- (f) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary.
- (g) Payment address or instructions (if different from mailing address)

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(h) Acknowledgment of solicitation amendments (if any)

Special Note: *The Supplier, by his response to this RFQ and accompanying signatures, confirms that the terms and conditions associated with this RFQ document have been agreed to and all of its attachments have been carefully read and understood and all related questions answered.*

3. **Delivery and Payment Terms:** Supplier agrees to ABR payment terms: payment will be made to the supplier/Vendor in 20 Calendar days after the receipt of Invoice, and the payment will be **20%** less than total amount

4. **Questions Concerning the Procurement:** All questions regarding this RFQ to be directed to:

Akifullah

at this email address:

abr@abr.org.af

The cut-off date for questions is

22nd April, 2024; 4:00PM Kabul Time

5. **Procurement Ethics:** By submitting a Bidder, Bidders certify that they have not/will not attempt to bribe or make any payments to ABR employees in return for preference, nor have any payments with Terrorists, or groups supporting Terrorists, been attempted. Any such practice constitutes an unethical, illegal, and corrupt practice and either the Bidders or the ABR staff may report violations to the ABR Management.

6. **Notifications and Deliveries:** Time is of the essence for this procurement. Supplier shall deliver the items or services no later than the dates set forth in the contract that will be agreed by both parties because of this RFQ. The Supplier shall immediately contact the KRO's Procurement Officer if the specifications, availability, or the delivery schedule(s) changes. Exceptional delays will result in financial penalties being imposed of ABR.

7. **Payment Terms:** Refer to ABR finance department for terms and conditions and policies. Payment can be made via wire transfer or other acceptable form. Vendors may propose alternative payment terms and they will be considered in the evaluation process.

8. **Award Notice.** A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful supplier within the time acceptance specified in the offer, shall result in a binding contract without further action by either party.

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9. **Government Withholding Tax.** Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, ABR is required to withhold "contractor" taxes from the gross amounts payable to all Afghan for-profit subcontractors/vendors with aggregate amounts of \$1,000.00 US Dollars or greater and transfer this to the Ministry of Finance. In accordance with this requirement, ABR shall withhold two percent (2%) tax from all gross invoices to Afghan subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce license. For subcontractors/vendors without active AISA or Ministry of Commerce license, ABR shall withhold seven percent (7%) "contractor" taxes per current Afghanistan Tax Law.

- Before the signing of this Agreement, the subcontractor/vendor will provide a copy of the organization's TIN (Tax Identification Number). Amounts deducted from the invoices will be forwarded to the Ministry of Finance (MOF) Tax Division credited to the firm's TIN. Records of payments to the MOF shall be maintained on file with ABR.

10. **Anti-Fraud and Corruption.** The public, our fellow employees and other people we deal with are entitled to expect each of us to act with integrity and to protect resources, information, revenues, reputation and the public interest. Therefore, ABR is committed to an honest and ethical environment that minimizes fraud and corruption. Fraud and corruption are incompatible with our values and present a risk to the achievement of our objectives and the provision of our services to the public. ABR has a zero-tolerance approach to fraud and corruption. This policy applies to all staff, volunteers, consultants, contractors and outsourced service providers performing work for, as well as, other people of concern who come into contact with ABR.

11. **Child Protection.** The Bidder certifies that all rules and policies of ABR and UN with regards to child protection and measures to prevent any act of sexual exploitation and abuse be considered by all the employees of the bidder.

12. **Prevention of Sexual Abuse.**

a. Afghan Bureau for Reconstruction is committed to protecting vulnerable people in times of humanitarian crisis, including sexual abuse. By reaching an agreement, ABR accepts to follow all international standard rules for protection against sexual abuse and rape and will work to reduce them.

b. The contractor must ensure that its employees, agents, and subcontractors follow the highest standards of moral behavior, take preventive actions against sexual abuse, and properly investigate all allegations of violations. And takes practical steps to improve it.

c. If the Contractor does not agree to these conditions, ABR reserves the right to terminate the contract.

d. The Contractor accepts and agrees that all activities related to this contract shall be conducted in agreement with the Anti-Fraud and Anti-Corruption Policy of ABR.

13. **Organizational Conflict of Interest.** The Bidder certifies Organizational Conflict of Interest. The Bidder certifies that is not aware of any information bearing on the existence

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of any potential organizational conflict of interest. The Bidder further certifies that if the Bidder becomes aware of information bearing on whether a potential conflict may exist, that Bidder shall immediately provide ABR with a disclosure statement describing this information.

14. **Equal Opportunity.** The Bidder certifies that it does not discriminate against any employee or applicant for employment because of age, sex, religion, handicap, race, creed, color or national origin.

15. **Compliance with Child Protection and Prevention from Sexual Exploitation and Abuse.** The Bidder certifies that all rules and policies of ABR and UN with regards to child protection and measures to prevent any act of sexual exploitation and abuse be considered by all the employees of the bidder.

Acceptance:

Seller agrees, as evidenced by signature below, that the seller's completed and signed solicitation, seller's proposal including all required submissions and the negotiated terms contained herein, constitute the entire agreement for the services described herein.

Company Name: _____

Authorized Person Name and Signature: _____

Email/ phone: _____

Date:

Note: All pages of the RFQ must have initial and must be stamped from vendor side.