# ***ANNEX II + III:* TECHNICAL SPECIFICATIONS + TECHNICAL OFFER**

***Contract title: Supply of Cleaning Materials and Stationery.***

**Reference:** **LOC/INT/AFG/01/2025**

**Columns 1-2 should be completed by the Contracting Authority (Technical Specifications)**

**Columns 3-4 should be completed by the tenderer (Technical offer)**

**Column 5 is reserved for the evaluation committee.**

Annex III - the Contractor's technical offer

The tenderers are requested to complete the template on the next pages:

* Column 2 is completed by the Contracting Authority shows the required specifications (not to be modified by the tenderer),
* Column 3 is to be filled in by the tenderer and must detail what is offered (for example the words “compliant” or “yes” are not sufficient),
* Column 4 allows the tenderer to make comments on its proposed supply and to make eventual references to the documentation.

The eventual documentation supplied should clearly indicate (highlight, mark) the models offered and the options included, if any, so that the evaluators can see the exact configuration. Offers that do not permit identifying precisely the models and the specifications may be rejected by the Evaluation Committee.

The offer must be clear enough to allow the evaluators to make an easy comparison between the requested specifications and the offeredspecifications.

| **LOT 1**  ***Cleaning Materials*** | | | | |
| --- | --- | --- | --- | --- |
| **1.**  **Item Number** | **2.a**  **Specifications Required** | **3.**  **Specifications Offered** | **4.**  **Notes, remarks, ref to documentation** | **5.**  **Evaluation Committee’s notes** |
| **1** | Tissue paper, 200 pcs tissue (Alokozay) or Equivalent |  |  |  |
| **2** | Roll paper for the kitchen (PARNIYAN) or Equivalent |  |  |  |
| **3** | Mop cotton medium size |  |  |  |
| **4** | Mop cotton medium size with handle bucket |  |  |  |
| **5** | Dish wash Sponge good quality |  |  |  |
| **6** | Dish wash liquid, 750gr Net |  |  |  |
| **7** | Dish wash (Max powder) 500gr |  |  |  |
| **8** | Clothes detergents, 500gr |  |  |  |
| **9** | Power full Cleaner KANO or equivalent, 780gm |  |  |  |
| **10** | Window cleaner ARMAN or equivalent, 500mg |  |  |  |
| **11** | Herbal Bouquet Acid (GIFT) or equivalent, 900 ml |  |  |  |
| **12** | Insect Killer Spray |  |  |  |
| **13** | Air Freshener Spray |  |  |  |
| **14** | Washing liquid for clothes (FINE LINE) 3500 ml |  |  |  |
| **15** | Dettol liquid colored (1 liter) |  |  |  |
| **16** | Whitener Bleaching liquid for clothes 2500 ml (Sehat 4 L) |  |  |  |
| **17** | Trash Bin (Moveable large 75 liters) |  |  |  |
| **18** | Metal Dustbin (Medium Size). |  |  |  |
| **19** | Plastic Dustbin for Washrooms |  |  |  |
| **20** | Dust holder (khakandaz) |  |  |  |
| **21** | Washing liquid for clothes (SAFA) 2 L |  |  |  |
| **22** | Plastic Basket |  |  |  |
| **23** | Toilet Pump |  |  |  |
| **24** | Toilet Brush |  |  |  |
| **25** | Rubber Mop wiper big size |  |  |  |
| **26** | Rubber Mop wiper small size |  |  |  |
| **27** | Plastic Gloves for Washing |  |  |  |
| **28** | Sweeping Brush with Handle |  |  |  |
| **29** | Cloth Hanger Clip different type |  |  |  |
| **30** | Gloves Disposable (medical) |  |  |  |
| **31** | Brush for cleaning clothes good quality |  |  |  |
| **32** | Dish wash iron set (SIMAK) |  |  |  |
| **33** | Wiper Medium size |  |  |  |
| **34** | Wiper small size |  |  |  |
| **35** | Dettol liquid Black (1 liter) |  |  |  |
| **36** | Aluminium file for kitchen |  |  |  |
| **37** | Plastic file for kitchen |  |  |  |
| **38** | Acid (Harpic) for toilet blue colored |  |  |  |

| **LOT 2**  ***Stationery*** | | | | |
| --- | --- | --- | --- | --- |
| **1.**  **Item Number** | **2.a**  **Specifications Required** | **3.**  **Specifications Offered** | **4.**  **Notes, remarks, ref to documentation** | **5.**  **Evaluation Committee’s notes** |
| 1 | A4 size plastic file protector transparent |  |  |  |
| 2 | Ball pen Good Quality (Black, Blue, & Red) Comfi-tip 0.5mm (Elasto grip) |  |  |  |
| 3 | Pen Pilot BPNs Good Quality |  |  |  |
| 4 | Uni Ball Pen Good Quality |  |  |  |
| 5 | Uni Ball 207 Pen Different colors |  |  |  |
| 6 | Pen Holder median wood made movable |  |  |  |
| 7 | Battery 1.5V D Good Quality |  |  |  |
| 8 | Battery 1.5V AA, Good Quality |  |  |  |
| 9 | Battery Remote 1.5v AAA Good Quality |  |  |  |
| 10 | Battery 9V as Sony or equivalent |  |  |  |
| 11 | Binder clips 19mm Metal fold back clip |  |  |  |
| 12 | Binder clips 32mm Metal fold |  |  |  |
| 13 | Binder clips 41mm Metal fold back clip |  |  |  |
| 14 | Binder clips 51mm, Metal fold back clip |  |  |  |
| 15 | Blank ID cards |  |  |  |
| 16 | Brown tape, Packing tape 48mmx50m |  |  |  |
| 17 | Calculator, Normal numeric, medium size Two-way power, 12 digits |  |  |  |
| 18 | Clips 30mm, Paper clip zig zag 30mm, bright electro nickel plated non-tear ends |  |  |  |
| 19 | Clips 50mm, Paper clip zig zag 50mm, bright electro nickel plated non-tear ends |  |  |  |
| 20 | Correction pen, good quality |  |  |  |
| 21 | Envelope A4 Size |  |  |  |
| 22 | Envelope middle Size |  |  |  |
| 23 | Envelop, Small size for letters and multi-use |  |  |  |
| 24 | Duster, Good quality |  |  |  |
| 25 | File separator A-4 size, separator A-4 size plastic + punching paper |  |  |  |
| 26 | File separator A-4 size, separator A-4 size 27.5 gsm paper + punching paper |  |  |  |
| 27 | Flip chart Paper, 25 sheets 25mm grid rule size 74.5cms 50 cms |  |  |  |
| 28 | FLIP CHART 90G PAPER PLAIN A1, 23x32, 90GSM, 25 sheets |  |  |  |
| 29 | Flip chart stand, The standard size |  |  |  |
| 30 | Glue sticks, 15gm, non-toxic |  |  |  |
| 31 | Highlighter (yellow, green, orange), Text liner, automatic refill ink |  |  |  |
| 32 | ID card holder, ID card holder hard plastic size 9x5.5 cm |  |  |  |
| 33 | Ink Stamp Pad, Medium size 11.5x7cm |  |  |  |
| 34 | Key box Small Size |  |  |  |
| 35 | Key box Medium Size |  |  |  |
| 36 | Key box Large Size |  |  |  |
| 37 | board Eraser (Magnetic), Plastic + magnets felt, built in marker holder, comfortable hand grip, powerful magnets |  |  |  |
| 38 | (carton file )/ Box file big size Good quality |  |  |  |
| 39 | Office table tray with 3 section and provision for adjustment of each section High Quality |  |  |  |
| 40 | white Paper Double A A3 size, 75gsm photocopy paper 500 per ream |  |  |  |
| 41 | white Paper Double A A4 size, 80gr photocopy paper 500 per ream |  |  |  |
| 42 | Pencil Sharpener, Good quality long point sharpener, per box 10 pc |  |  |  |
| 43 | Pencil, superior bonded lead, dark per box 10 pc HB |  |  |  |
| 44 | Pencil Eraser, Good Quality |  |  |  |
| 45 | Permanent marker Good Quality (black, blue, green) |  |  |  |
| 46 | Clear bag ( plastic file ) good Quality |  |  |  |
| 47 | Sticky notes 10 x 10, 80gsm yellow paper + removable glue 100 sheets + colors |  |  |  |
| 48 | Sticky note 5 x 6, 80gsm yellow paper + removable glue 100 sheets +colors |  |  |  |
| 49 | Sticky note 76mm x 76mm, 80gsm yellow paper + removable glue 100 sheets + coolers |  |  |  |
| 50 | Punching machine 520, Paper punching machine big 2.5mm to 80mm |  |  |  |
| 51 | Punching machine 800, Paper punching machine medium 6.3mm to 80mm |  |  |  |
| 52 | Punching machine large size that is ready for around 150 sheets |  |  |  |
| 53 | Push pin, For notice boards |  |  |  |
| 54 | Scissors (big), 205mm/8"Corrosion resistant, stainless-steel blades, stays sharper longer, multipurpose, finger rest for added comfort. |  |  |  |
| 55 | Paper Shredders large size ready for 20 sheets |  |  |  |
| 56 | Staples Normal size 10, 1000 staples (20x50) size 1m No. 10 or H (24-06) |  |  |  |
| 57 | Staples big size, 1000 staples (23-20) |  |  |  |
| 58 | Stapler middle size movable like (PLAIRS) |  |  |  |
| 59 | Stapler size 20 to 63mm Good Quality like DL0788 |  |  |  |
| 60 | Stapler large size (Heavy Duty) as DL Dingli as DL.200 |  |  |  |
| 61 | Staples removers (Nail) |  |  |  |
| 62 | Tag number ribbon |  |  |  |
| 63 | Tag numbers printer, Printing of tag numbers as per the inventory asset list |  |  |  |
| 64 | Tape dispenser, Jumbo tape dispenser, stainless steel blade, double core 25 &75mm |  |  |  |
| 65 | Transparent tape 75mmx24mmx30mtr |  |  |  |
| 66 | White Board Marker different colors (Blue, Red, Black, and Green) BC-1005 |  |  |  |
| 67 | Whiteboard size 120x80Cm, Magnetic whiteboard aluminum framed |  |  |  |
| 68 | Whiteboard size 90x60Cm, Magnetic whiteboard aluminum framed |  |  |  |
| 69 | Notice board size 120x80Cm, Magnetic whiteboard aluminum framed |  |  |  |
| 70 | Notice board size 90x60Cm, Magnetic whiteboard aluminum framed |  |  |  |
| 71 | (Notebook) 80 sheets with good quality of paper 75gsm |  |  |  |
| 72 | Computer Cleaning Spray |  |  |  |
| 73 | Carton file / Box file small size different color |  |  |  |
| 74 | Pocket dairy good quality (small notebook) |  |  |  |
| 75 | Dairy without date good quality leather cover |  |  |  |
| 76 | Dairy with date good quality leather cover |  |  |  |
| 77 | Cutter good quality |  |  |  |
| 78 | Notebook-A5 size line 80 sheets with good quality of paper 75 gsm |  |  |  |
| 79 | Iron Ruler |  |  |  |
| 80 | Notebook-A5 size (Writing Pad) line 50 sheets with good quality of paper 75 gsm |  |  |  |
| 81 | Stamp pad |  |  |  |
| 82 | Certificate sheet thick |  |  |  |
| 83 | Certificate Paper Good Quality |  |  |  |
| 84 | Photo paper Good Quality |  |  |  |
| 85 | HR file cabinet iron made with 3 Drawer |  |  |  |
| 86 | HR hanging file folder good quality |  |  |  |