Organization for Relief Development (ORD)

Kabul – Afghanistan

Request for Quotation (RFQ)

Supply and Delivery Agriculture Package Orchard Development & Rehabilitation

Project Name:	Community-based Climate-responsive Livelihoods and Forestry (CCLF) Project
Project Location	Argu District of Badakhshan Province -Afghanistan
RFQ No.	AFG-ORD-KBL-26-14
Issue Date:	November 02, 2026
Closing & Submission date:	November,07, 2026
Email:	procurement.kabul@ord.org.af

Request for Quotation (RFQ):

The Organization for Relief Development (ORD) is the implementing partner of the United Nation Development Program (UNDP) Community-based Climate-responsive Livelihoods and Forestry (CCLF) Project in Argu district of Badakhshan province of Afghanistan- The Supply & Delivery of Agriculture Package Orchard Development & Rehabilitation), is a part of this project.

The Organization for Relief Development (ORD) invites interested qualified companies, duly registered with the Ministry of Industry and Commerce Government of Afghanistan or individuals Suppliers for "Supply & Delivery of "Agriculture Package Orchard Development & Rehabilitation" **as per the attached BOQ's Annex 3**

It is recommended that this (RFQ) and its mandatory all annexes be read and filled in thoroughly. Failure to comply with the requirements of bid submission will be at the Bidder's own risk, bids that are not substantially responsive to the requirements of the Bidding Documents will be rejected.

Deadline for submission of RFQ:

The closing date for submission of RFQ is:

The 07 of November -2026, 16:00h (Afghanistan local time). Late RFQs shall be rejected, and electronic submission is not allowed.

The Employer's address for the submission of bids is:
ORD main office,
House No, ORD Main Office Address:
House #18, Street #7 (Sar-e-Kariz), Gola'yee- Dawakhana, District #3, Kabul (city), Afghanistan
Phone No.: + 93 (0) 799350760 only for specifying address.

You will find the following documents attached:

a. Bid Form of Annex 1
b. Declaration of Undertaking of Annex 2
c. Price Sheet of Annex 3

Bidder Details (Should be provided in the below table):

Name of Company:	
Complete Address:	
Name of Director:	
Name of Contact Person and Position	
Telephone Number:	
E-mail:	

Bidder's Offer

Supplier Quotation (Total Price):	
Expected Delivery time (days)	
Name and signature of authorized signatory:	
Date of signature:	

RFQ Terms and Conditions:

1. Supplier should provide a quotation as per the attached price offer sheet annex 3
2. Delivery Destination: The items are to be delivered to Argu District Badakhshan province, Afghanistan the detailed address of the final delivery destination along with the quantities and point of contact will be shared at the time of issuance of the final Purchase Order/contract.
3. Delivery Periods: The commodities are required for response operations on an urgent basis, and they must be delivered within 10 working days after PO to the requested destination mentioned in the above clause no. 2 (Delivery Destination).
4. The quantity specified in BoQ is provided as a best estimate only. ORD reserves the right to order the quantity that it requires.
5. Prices should be quoted in Afghani (AFN) and contract withholding taxes are applicable and should be included in the quoted prices.
6. Inspection: Goods supplied must meet the required specifications and testing/inspection results must conform to our standard specifications as stipulated in the attached BoQ.
7. In the event of a discrepancy/error in the total prices indicated above the unit price will prevail.
8. Your offer shall remain valid for at least thirty (30) working days from the date of submission before which a Purchase order/contract if placed should be accepted by the successful Supplier.
9. Payment: The payment shall be made as per ORD standard payment terms, which is within 30 days from the date of receipt of the goods with all supporting documents in order by the Buyer. The invoice should indicate the PO number, the total quantity of delivered items and the total amount to be paid in AFN.
10. The transportation cost should be included and calculated in the price of each item.
11. The quantities indicated in this BoQ are for one (1) complete Orchard Development and Rehabilitation Package for 18 households (HHs). The supplier shall multiply the quantity of each item by 18 and provide the total cost for 18 complete and identical packages. The

quoted price must include delivery and all other related costs. All items must comply with the specifications and quality requirements stated in the BoQ.

12. The following payment methods are applicable:

    a. cheque/Cash/ Through bank transfer/ to the Supplier Company AFN Bank account in Afghanistan.

RFQ Requirements & required documents for submission:

If you are willing to supply them, you are requested to submit the enclosed documents with all annexes including the following:

- All pages of the RFQ are signed and stamped.
- The Bid Form by annex 1.
- Declaration of Undertaking in accordance with Annex 2
- Price Sheet / Bill of Quantity (BoQ) in accordance with Annex 3
- A copy of a valid business license.
- A copy of at least one contract as evidence document for the company experience.

All RFQ documents shall be prepared in the English language, completed and signed by a duly authorized person, in a sealed envelope, not later than stated as the submission date on the front page.

Evaluation Criteria:

After the confidential opening of the bids, information relating to the examination, clarification, evaluation, and comparison of bids, the ORD will award the contract to the bidder who has submitted the best bid according to the following criteria:

a) All pages of RFQ are signed and stamped.
b) The Bid Form of Annex 1 is dully filled, signed & stamped.
c) Declaration of Undertaking in accordance with annex 2 signed and stamped.
d) A copy of the valid business license is provided
e) The lowest bid price as per the attached price sheet (annex 3)
f) evidence document for the company's past experience (A copy of at least one contract).

Employer's Right:

The Employer reserves the right to accept or reject any bid to annul the bid process and reject all tenders at any time before the award of the contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Employer action.

Requests for clarification

Bidders are required to submit any request for clarification or any question in respect of this RFQ
By e-mail to procurement.kabul@ord.org.af
The deadline for receipt of questions is 15:00 hrs—local time on 04 November -2026. Bidders are requested to keep all questions concise.

Advance Payments:

Advance payments are not applicable for this tender and subsequent contract.

ORD has zero-tolerance for fraud. Fraud is any act or mission that intentionally misleads, or attempts to mislead, obtain a benefit, or avoid an obligation.

Enclosure:

1. Bid form of annex 1
2. Declaration of Undertaking of Annex 2
3. Price Offer Form / Bill of Quantity (BoQ) of Annex 3

Annex-1

Bid FORM

RFQ No.: AFG-ORD-KBL-26-14

Project Name: Agriculture Package Orchard Development & Rehabilitation.

Company Name: _____

To: ORD Main office

Dear Sir / Madam,

1. Having examined the Conditions of Contract, and Bill of Quantities, and all other documents received with the Invitation to Bid for the execution of the Works in connection with the above named Project, we, the undersigned offer to execute and complete such Works and remedy any faults and defects therein in conformity with the conditions spelled out in the aforementioned documents for the sum of as mentioned in Price Proposal.
   Or such other sums as may be ascertained in accordance with the said conditions.

2. We undertake, if our bid is accepted, to commence the sully within the time required in the contract conditions, and to complete the whole of the Works comprised in the contract within the time stated in the Contract Conditions.
3. We agree to abide by this Bid for the period of 30 working days from the submission/opening date stated in the Invitation to Bid and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.
4. Unless and until a Contract Agreement is signed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between.
5. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this:..... day of .....

Signature:..... in the capacity of .....

duly authorized to sign Bid for and on behalf of

.....
(Bidder name and address in block capitals)

Annex-2

Declaration of Undertaking

RFQ No.: AFG-ORD-KBL-26-14

Project: Agriculture Package Orchard Development & Rehabilitation

We underscore the importance of a free, fair, and competitive procurement process that precludes fraudulent use. In this respect we have neither offered nor granted, directly or indirectly, any inadmissible advantages to any public servants or other persons in connection with our bid, nor will we offer or grant any such incentives or conditions in the present procurement process, or in the event that we are awarded the contract, in the subsequent execution of the contract.

We also underscore the importance of adhering to minimum social standards ("Core Labour Standards") in the implementation of the project. We undertake to comply with the Core Labour Standards ratified by the country of Afghanistan.

We will inform our staff about their respective obligations and about their obligation to fulfill this declaration of the undertaking and to obey the laws of the country of Afghanistan.

We also declare that our company/all members of the consortium have/have not been included in the list of sanctions of the United Nations, nor of the EU, nor in any other list of sanctions and affirm that our company/all members of the consortium will immediately inform the client if this situation should occur at a later stage.

We acknowledge that, in the event that our company (or a member of the consortium) is added to a list of sanctions that is legally binding upon the client, the client is entitled to exclude our company/the consortium from the procurement procedure and, if the contract is awarded to our company/the consortium, to terminate the contract immediately if the statements made in the Declaration of Undertaking were objectively false or the reason for exclusion occurs after the Declaration of Undertaking has been issued.

this ..... day of ……..……...

Name of company: _____

Signature:_____ Mobile No. _____

Seal: _____ Email address _____

Project Title: Community-based Climate-responsive Livelihoods and Forestry (CCLF) Project
Project Code:
Location: Argo District Badakhshan Province
Subject: (BoQs) for Agriculture PackagesOrchard Development & Rehabilitation

S#	Item Description	Specification	Unit	Qty/HH	# of HHs	Total Qty	Unit Cost (AFN)	Total Cost (AFN)
1	Fruit saplings	Certified apple saplings, suitable local variety grafted onto M26 rootstock, 1–2 years old, with a minimum height of 100 cm, a healthy and well-developed root system, and a properly healed graft union. Saplings must be true to variety, free from pests, diseases, and physical damage, and supplied with valid nursery certification identifying the fruit variety and rootstock.	Sapling	200	18	3600		
2	Organic fertilizer	Well-Decomposed Organic fertilizer, fully matured and free from weeds, pathogens, and foreign materials.	Kg	400	18	7200		
3	Drip irrigation system for 1 jerib land	Drip Irrigation System for a One-Jerib Orchard (Approximately 1800 m^2) with 200Fruit Saplings Planted at 3 m × 3 m Spacing, including one 2 m^3 PVC water storage tank, HDPE main supply pipe (32 mm outside diameter, PN10), HDPE distribution pipes (25 mm outside diameter, PN10), 16 mm UV-resistant drip irrigation laterals, two 4 L/hour emitters per tree, 120-mesh disc filter, 32 mm ball valve, suitable pressure regulator, 0–2 bar pressure gauge, connectors, tees, elbows, reducers, couplings, end caps, flushing fittings, adaptors, clamps, sealing materials, and all other necessary fittings and accessories to provide a complete and functional drip irrigation system, excluding the water pump.	Set	1	18	18		
4	Labor	A total of 40 laborers will be hired for 5 days to prepare the land and dig planting pits for the fruit saplings.	Labor days	40	18	720		
5	Transportation	Transportation and Local delivery to distribution center	LS	1	18	1		
Total							**0**	**0**