

1. Overview of the Request for Proposals

Roots of Peace (ROP), implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for Construction of Banda Azam Khan Irrigation Canal lining project in the Surkhroad district of Nangarhar province, Afghanistan.

Description of Goods & Related Services	ROP invites qualified vendor to submit for the Banda Azam Khan Irrigation Canal lining project in the Surkhroad district of Nangarhar province, Afghanistan. Please see attached annex 1&2).
Delivery Point(s) with exact quantities	Please refer to Annex 1 & 2.
RFP #	RFP-CBARD-2022-093
RFP Issue Date:	November 29, 2022
Deadline for Questions: Date & Time	December 04, 2022
Submission Method:	For any questions/clarifications related to this RFP please contact via email to Questions@rootsofpeace.org and mention clarifications RFP reference number in the subject section of your email. Please do not send your bid to the above email address. Any Proposal sent to the above email address will lead to disqualification of a Proposal from evaluation.
RFP Closing Date & Time:	December 05, 2022 04:00PM Kabul Local Time.
Submission Method:	Proposals should be submitted via email to CBARD-PROCUREMENT@rootsofpeace.org prior to the closing date above.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order . This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFP in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	An award will be made using the Trade-Off Method. The award will be issued to the responsible Offeror submitting the lowest evaluated price that also meets or exceeds the acceptability requirements described in this RFP and meet the technical requirements. Factors other than price/cost, such as technical approach, time to delivery, and vendor capacity to deliver to specified locations, are more or equally important in evaluation.
Delivery Terms	The province location is provided in the Technical Specification section. Exact addresses will be provided upon award.
Shipment & Transportation	The vendor shall be responsible for all shipment and transportation costs. All the risk during shipment is the responsibility of vendor.
Expected delivery date	Within 20 days from the issuance of the Purchase Order Agreement (POA).
Documents to be submitted and requirements	Bidder must specify all the required parameters listed in the "Technical Specifications" section. Failure to do so may critically disadvantage the bid during evaluation. Offerors should submit all documents as outlined in the Proposal Checklist (Annex 2).

	<p>In addition to meeting the Technical Evolution Criteria, offerors are required to meet or exceed the significant non-cost factors listed below:</p> <ol style="list-style-type: none"> Offeror must have documented ability to meet required delivery timelines, as demonstrated through references from prior clients. Offeror must demonstrate its ability to transport the goods without damage or loss. Offerors should be able to transfer any warranty/guarantee to ROP-CBARD partner firm for the equipment. <p>The offeror should confirm they do not require any advance payment prior to the delivery of goods.</p>
Payment Terms	<p>Supplier agrees to ROP payment terms: Payment will be made to the vendor's company account receiving a correct invoice in response to the PO issued by the procurement department.</p> <p>According to income Tax Law, ROP-CBARD will withhold 2% tax of the gross amount from the vendor for purposes of tax remittances.</p>

Information to bidders

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in five high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, create alternative licit economic development for former poppy farmers and women in the community, and support more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Proposal (RFP) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.helpline@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه گټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله گرزول وي چه آینده کی بلی پروژې ته خپل کاغذونه نشي جمعہ کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFP) په اړه د غیرقانوني کړنو وړاندیز یا پیسو غوښتنه در څخه اوشوه یا کومه اندیښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کرای شي، مهرباني وکړئ د ROP دفتر سره په CBARD.helpline@rootsofpeace.org ادرس اړیکه ونیسی. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

2. INSTRUCTION TO BIDDERS / COMPLIANCE REQUIREMENTS

<p>1. Submission of offers</p>	<p>Submit signed, dated, and stamped Proposals in the format provided with your offers to designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFP#, (RFP-CBARD-2022-093) failure to adhere to this instruction will lead to disqualification of a Proposal from evaluation.</p>
<p>2. Responsibility Determination</p>	<p>ROP will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. The offeror should have valid business license to operate in Afghanistan. Any formal business license issued from the Government of the Islamic Republic of Afghanistan is considered acceptable. 2. The source, origin, and nationality of the goods are not from a Prohibited Country, nor have they been transported through such a country. 3. Having adequate financial resources to deliver goods. 4. Ability to comply with required or proposed delivery/performance schedules. 5. Have a satisfactory past performance record. 6. Have a satisfactory record of integrity and business ethics. 7. Be qualified, eligible to perform work under laws and regulations of the Government of the Islamic Republic of Afghanistan, UNDP, and/or ROP.
<p>3. Geographic Code</p>	<ul style="list-style-type: none"> • ROP must verify the source, nationality and origin, of goods and services and ensure (to fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP. • According Section 889 of FY2019 National Defense Authorization Act, Provision of good/services from below Chines listed companies are prohibited. <ol style="list-style-type: none"> 1. Huawei Technologies Company, 2. ZTE Corporation, 3. Hytera Communications Corporation, 4. Hangzhou Hikvision Digital Technology Company, 5. Dahua Technology Company (or any subsidiary or affiliate of such entities) <p>By submitting a proposal in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
<p>4. Mandatory Site Visit</p>	<p>A Mandatory site visit is scheduled for one day December 04, 2022, from 90:00am to 04:00PM. Prospective bidders must communicate and arrange their site visit on mentioned date with the following ROP personnel. Any visits beyond this date will not be arranged. Bidders did not attend the site visit will lead to disqualification of their bids during the evaluation. The bidders are required to submit the pictures of the site visit as a proves of their visits along with their bids.</p> <p>Bidders are instructed to contact the following person for arranging their site visits on mentioned date.</p> <p>Nangarhar Province: Mr. Assadullah Amiri Mobile: 0789099535</p>

1- Evaluation and Award

The award will be made to a responsive offeror whose offer follows the RFP instructions & meets the requirements as outlined in this solicitation.

The decision to award will be based on **Trade Off Method**, considering price and technically acceptable offers. Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFP, an offer may be deemed "non-responsive" and may not be considered for evaluation. ROP-CBARD reserves the right to waive immaterial deficiencies at its own discretion.

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Technical and Cost proposals will be reviewed separately. Technical Proposals that score over 75% will proceed onto Cost Proposal evaluation.

1. Offerors should complete **Annex 1** "Cost Proposal". To be considered for award.
2. Offerors must complete all sections of **Annex 2** – "Technical Proposal". ROP will score technical proposals as per the criteria below:

Technical Proposal Evaluation Criteria

<p>Proposal completeness. Did the Offeror provide all the necessary attachments?</p> <ul style="list-style-type: none"> • Proposal Cover Letter • Business Information and License • Past Performance • Technical Specifications of items quoted in Cost Proposal • Check List. 	<p>10</p>
<p>Past Performance. Did the Offeror provide relevant and verifiable past performance (Annex 2c). The vendor must have successfully implemented and delivered at least one similar contract for supply of similar works in the last five years.</p>	<p>20</p>
<p>Time to Delivery Preference given to Offerors who can complete the construction of project to the desired locations as quickly as possible.</p>	<p>20</p>
<p>Technical Specification Do the goods offered meet or exceed the RFP requirements? Is there sufficient information contained in the proposal with which to make a determination of the proposed goods to be delivered. The bidder shall provide the quality control plan, health and safety plan, site environmental management plan (SEMP) and project work plan along with a brief work methodology.</p>	<p>20</p>
<p>Site Visit A Mandatory site visit is scheduled for this project. The bidders are required to submit the pictures of the site visit as a prove of their visits along with their bids.</p>	<p>30</p>
<p>TOTAL</p>	<p>100</p>

Annexes:

Annex 1: Cost Proposal

Annex 2: Technical Proposal

- a. Proposal Cover Letter
- b. Business Information and License
- c. Past Performance
- d. Technical Specifications and time to delivery
- e. Check List and attachments

Annex 1: Cost Proposal with Technical Specifications

No	Delivery Location	Item Description	Detailed Specifications	Unit of measure	QTY	Uni Price USD	Total Price USD
1	Azam Khan village, Surkhraod district of Nangarhar province	Excavation	Provide all necessary materials, tools, equipment and labours for excavation/Soft cutting (in Canal bed and banks etc.) including dewatering, tree roots removal, new alignment and preparing site for construction works and primary cleaning of the area from shrubs, unnecessary trees, waste and disposal of surplus materials as per directions of site engineer.	m ³	278.64		
2		Stone Masonry Type B (1:4)	Providing and laying random rubble uncoursed Stone masonry with cement sand mortar 1:4 as per relevant design drawings, technical specifications and with complete satisfaction of the Roots of Peace field engineer.	m ³	330.24		
3		Pointing 1:3	Surfacing and Pointing of Stone Masonry with 1: 3 Cement Sand Mortar including all other necessary materials, equipment, labours, scaffolding, curing, etc. in accordance with the design drawings, technical specifications and with complete satisfaction of the Roots of Peace field supervisor.	m ²	963.20		
4		Plain Cement Concrete (PCC) M-200(1:1.5:3)	Supplying, placing, compacting and curing PCC Class M20 (1:1.5:3) including formworks, contraction and expansion joints sealing works as per relevant design drawings, technical specifications and with complete satisfaction of the Roots of Peace field supervisor (including all Lab tests)	m ³	180.60		
5		Boulder	Supply and proper Placing of gravel filter with size (50-100) mm.	m ³	139.32		
6		Steering Steel Main Gate	Size (1.5x1) m Supply/Fabrication and Installation of Steering Steel Gate including three coats of enamel paint (one coat of redoxide + two coats of enamel paint), with all other necessary equipment, labour, and materials complete in all respect as per relevant design drawings/technical specifications and with complete satisfaction of the Roots of Peace field supervisor.	PCs	4.00		
7		Steering Steel Turnout Gate	Size (1x0.8) m Steel metal gates for offtakes and field turnouts and checks, professionally welded and bolted as per design drawings and technical specifications including two coat antirust and one coat enamel paint .with all other necessary equipment, labours, tools and materials as per design drawings and technical specifications. The satisfaction of Roots of Peace field supervisor is mandatory.	PCs	6.00		
8		Stone Sign Board	Provide all necessary labour, equipment's and materials to Supply and installation of scheme sign board from 50mm Marble stone with the size of 70x60cm (Client details, Scheme and Project details, Contractor details, Project Start and End date, Placement of Roots of Peace and CBARD Logos need to be plotted in marble proposed as sign board) to be fitted and need to be properly installed at start of the scheme (at Proper location subject to the approval of the Roots of Peace Supervisor) including complete other necessary construction works as	PCs	1.00		

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			per design drawings and technical specification and with complete satisfaction of Roots of Peace field Supervisor.				
9		Steel Sign Boards	Provide steel sign boards (140x100) cm as per the site and Roots of Peace requirements or as directed by the field engineer	PCs	1.00		
10		Back Filling	Provide compacted Filling/compaction of bed and Embankment in Canal Backfilling with selected material from excavation (to comply with technical specifications) or borrow pits from approved source including compaction to 95% of modified proctor in layers not more than 15 cm thick in accordance to the relevant design drawings and technical specifications and with satisfaction of the Roots of Peace field supervisor (including all lab tests)	m ³	275.20		
Total Financial Offer in USD							

Total cost, assessment of overall price and price reasonableness. Prices should represent fairness and reasonableness.

Please Indicate fixed costs and total cost in the categories given with including transportation. **Please provide your financial offer on your company letterhead signed and stamped.** Offerors are welcome to **submit photographs and product literature or technical documentation to support their Technical Proposals (Annex 2).**

**Annex 2 Technical Proposal:
a) Proposal Cover Letter**

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
Community Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached proposal in accordance with the **RFP-CBARD-2022-093**

Construction of Banda Azam Khan Irrigation Canal lining project in the Surkhroad district of Nangarhar province,
issued on November 29th, 2022.

I certify a **validity period of 90 days** for the prices provided in the attached proposal. Our proposal shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
Telephone:
Email:

Company Seal/Stamp:

Annex 2

b) Business Information and License

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and AFN Currency): The bidder must provide AFN Account details as follows, a. Bank name: b. Company name: c. Account number: d. Swift Code:	
Attach Copy of official registration or business license.	

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

Annex 2

d. Technical Specifications and Time to Delivery

No	Delivery Location	Item Description	Detailed Specifications	Unit of measure	QTY	Bidder's proposed project completion time in calendar days
1	Azam Khan village, Surkhraod district of Nangarhar province	Excavation	Provide all necessary materials, tools, equipment and labours for excavation/Soft cutting (in Canal bed and banks etc.) including dewatering , tree roots removal, new alignment and preparing site for construction works and primary cleaning of the area from shrubs, unnecessary trees, waste and disposal of surplus materials as per directions of site engineer.	m ³	278.64	
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3		Pointing 1:3	Surfacing and Pointing of Stone Masonry with 1: 3 Cement Sand Mortar including all other necessary materials, equipment, labours, scaffolding, curing, etc. in accordance with the design drawings, technical specifications and with complete satisfaction of the Roots of Peace field supervisor.	m ²	963.20	
4		Plain Cement Concrete (PCC) M-200(1:1.5:3)	Supplying, placing, compacting and curing PCC Class M20 (1:1.5:3) including formworks, contraction and expansion joints sealing works as per relevant design drawings, technical specifications and with complete satisfaction of the Roots of Peace field supervisor (including all Lab tests)	m ³	180.60	
5		Boulder	Supply and proper Placing of gravel filter with size (50-100) mm.	m ³	139.32	
6		Steering Steel Main Gate	Size (1.5x1) m Supply/Fabrication and Installation of Steering Steel Gate including three coats of enamel paint (one coat of redoxide + two coats of enamel paint), with all other necessary equipment, labour, and materials complete in all respect as per relevant design drawings/technical specifications and with complete satisfaction of the Roots of Peace field supervisor.	PCs	4.00	
7		Steering Steel Turnout Gate	Size (1x0.8) m Steel metal gates for offtakes and field turnouts and checks, professionally welded and bolted as per design drawings and technical specifications including two coat antirust and one coat enamel paint .with all other necessary equipment, labours, tools and materials as per design drawings and technical specifications. The satisfaction	PCs	6.00	

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			of Roots of Peace field supervisor is mandatory.			
8		Stone Sign Board	Provide all necessary labour, equipment's and materials to Supply and installation of scheme sign board from 50mm Marble stone with the size of 70x60cm (Client details, Scheme and Project details, Contractor details, Project Start and End date, Placement of Roots of Peace and CBARD Logos need to be plotted in marble proposed as sign board) to be fitted and need to be properly installed at start of the scheme (at Proper location subject to the approval of the Roots of Peace Supervisor) including complete other necessary construction works as per design drawings and technical specification and with complete satisfaction of Roots of Peace field Supervisor.	PCs	1.00	
9		Steel Sign Boards	Provide steel sign boards (140x100) cm as per the site and Roots of Peace requirements or as directed by the field engineer	PCs	1.00	
10		Back Filling	Provide compacted Filling/compaction of bed and Embankment in Canal Backfilling with selected material from excavation (to comply with technical specifications) or borrow pits from approved source including compaction to 95% of modified proctor in layers not more than 15 cm thick in accordance with the relevant design drawings and technical specifications and with satisfaction of the Roots of Peace field supervisor (including all lab tests)	m ³	275.20	
Total Financial Offer in USD						

Annex 2

e) Proposal Checklist

Name of Company: _____

Does your proposal include the following?

- Cost Proposal as per Annex 1 (Attach separately)
- Provision of separate attachment Technical Specifications and sample pictures or other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead
- Past Performance Table

Documents to determine responsibility, including:

- Copy of Valid business license
- Copy of Tazkira/passport of president and vice-president

Any un-checked boxes may indicate that your proposal is incomplete. ROP / CBARD reserves the right to not evaluate any incomplete proposals.