Aga Khan Agency for Habitat

Invitation for Bids

The Aga Khan Agency for Habitat-Afghanistan (AKAH-A) invites bids from the willing and relevant suppliers for the provision of **Kitchen kits**

S.No.	Goods to be purchased	Specification	As per the Sample	Unit	Quantity
1	Cooking Pot	With two handle, 6 liters	As per the Sample	PCS	139
2	Stainless Steel Mugs	for drinking water, 65-75 gr	As per the Sample	PCS	834
3	Steel bowl (6 Pieces per Family)	Stainless size 25cm diamter, weight 160-170 gr	As per the Sample	PCS	834
4	Plates (6 Pieces per Family)	Stainless Steel, meduim size, round 22-24 cm diameter, 160-170 gr	As per the Sample	PCS	834
5	Teapot	Almonium (3ltr, weight 830gr)	As per the Sample	PCS	139
6	Tablespoon (6 Pieces per family)	Stainless, 20-30 gr	As per the Sample	PCS	834
7	Kitchen Knife	Stainless, medium size, strong	As per the Sample	PCS	139
8	Serving spoon	large size, with strong handle	As per the Sample	PCS	139
9	Plastic food cover	Plastic box for keeping food	As per the Sample	Box	139
10	Broom Mazar	Hand made	As per the Sample	PCS	139
11	Metailic stainless bucket	10lit, weight 136gr, durable handle diameter 26 cm	As per the Sample	PCS	139
12	Solar table lamp	Chargable, high quality, mobile charger	As per the Sample	PCS	640
13	Bag	with AKAH logo for packing the kitchen kits	As per the Sample	Bag	1540

Expectations

- Demonstrable relevant experience in the field, financial capacity of the supplier and a drafted plan to complete the project on time.
- A financial proposal in local currency. All proposals are deemed valid for 45 days, and cost must be inclusive of all taxes
- The bid security with validity of two (2) months until the bids evaluation is completed

Duration

The duration of the project is expected to be 30 Calendar days right from the issuing of (PO/contract).

Process

Interested applicants are requested to collect Request for Proposals (RFP) applications electronically from email listed in below. Please request for Bid document of project with an official request letter from the company and a copy of AISA certificate or company registration certification from **28th April to 5th May 2025**. Interested applicants are requested to submit technical and financial proposal/ bids in separate envelops then packed as one package. The timeline given must be respected. We shall not accept any bids after the given dateline.

Required documents and information

The company is expected to provide the following documents and information.

- Details and profile of the company mentioning the general experience in the field.

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- Provide details of three (3) General projects has successfully completed within the past 1 to 3 years. PO or contract to be submitted.
- provide details of two (2) projects of similar size and nature successfully completed within the past 1 to 3 years. PO or contract to be submitted.
- Provide a bank statement signed and stamped by the bank for the recent year. (For JV, each partner must submit bank statements separately).
- Certificate of registration should be valid for the current fiscal year as per govt rules.
- Affidavit/Undertaking (on stamp paper or official letterhead) to prove that the bidder is not blacklisted/debarred by any Government department and/or any National & International NGO
- Submit a project delivery plan with a work schedule for completion of project.
- Submission of bid security equivalent to 2% of the total amount quoted (only Bank Guarantee will be accepted) and without Bid security the company will be disqualified.

Criteria:

- Review AKAH Bidding Document before submitting the bid.
- Separate envelop for technical and financial proposal should be submitted clearly mentioned the name of project on each envelop. Both the envelop can be placed in one bigger envelop.
- Prices should be all inclusive of taxes.
- Technical evaluation will be done first before opening the financial proposals. The unsuccessful companies financial proposals will not be opened. The final selection will be among the shortlisted companies based on favorable price, quality and deliver timeline.
- Payment for the procurement will always be through bank transfer (companies will be required to share the business bank account details) after selection.
- Questions or clarifications can be submitted via email to AKAHA.procurement@akdn.org

Orientation session:

- All National interested suppliers are requested to attend any sample / orientation session at the below address on **1st May 2025 from 10:00AM to 12:00PM** before submitting their bids. It is mandatory for all interested companies to attend the orientation session. Failure to attend the orientation session shall result in disqualification of their bids.

How to Apply:

- All National interested suppliers must submit bids their financial and technical proposal in separate sealed envelopes to Kabul Office in address below no **later than 10:00AM (local time) on 12th May 2025** to the address below. Bid opening meeting will be held on the same date **on 12th May 2025 in AKAH Office in Kabul at 2:00pm**, All bidders are mandatory required to attend the bid opening meeting. If a company representative is attending, a representative introduction letter is mandatory and must be provided upon participation in the meeting. Failure to attend the bid opening meeting shall result in disqualification of their bids.

Email Address:

akaha.procurement@akdn.org

Procurement Unit mobile: +93 799806108

Office address:

Kabul Office: Street 10, Qala-e-Fatullah, District 10, Kabul- Afghanistan.