

1. Overview of the Request for Proposals

Roots of Peace (ROP), implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for the Saplings of Sweet Orange, Big Lemon and Chinese Limon saplings for our beneficiaries in Nangarhar Province.

Description of Goods & Related Services	ROP intends to procure Saplings of Sweet Orange, Big Lemon and Chinese Limon saplings for our beneficiaries in Nangarhar Province. For more details, please see Annex 3).
Delivery Point(s) with exact quantities	Please refer to Annex 1.
RFP #	RFP-CBARD-2022-073 (Saplings of Sweet Orange, Big Lemon and Chinese Limon saplings for our beneficiaries in Nangarhar Province).
RFP Issue Date:	12 th November 2022
Deadline for Questions: Date & Time	17 th November 2022
Submission Method:	For any questions/clarifications related to this RFP please contact via email to cbardquestions@rootsofpeace.org and mention clarifications RFP reference number in the subject section of your email. Please do not send your bid to the above email address. Any Proposal sent to the above email address will lead to disqualification of a Proposal from evaluation.
RFP Closing Date & Time:	27 th November 2022 23:59:59 Kabul Local Time
Submission Method:	Proposals should be submitted via email to CBARD-PROCUREMENT@rootsofpeace.org prior to the closing date and time above.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order. This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFP in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	An award will be made using the Trade-Off Method. The award will be issued to the responsible Offeror submitting the lowest evaluated price that also meets or exceeds the acceptability requirements described in this RFP and meet the technical requirements. Factors other than price/cost, such as technical approach, time to delivery, and vendor capacity to deliver to specified locations, are more or equally important in evaluation.
Delivery Terms	The province location is provided in the Technical Specification section. Exact addresses will be provided upon award.
Shipment & Transportation	The vendor shall be responsible for all shipment and transportation costs. All the risk during shipment is the responsibility of vendor
Expected delivery date	Within 10-15 days from the issuance of the Purchase Order (PO)

<p>Documents to be submitted and requirements</p>	<p>Bidder must specify all the required parameters listed in the “Technical Specifications” section. Failure to do so may critically disadvantage the bid during evaluation.</p> <p>Offerors should submit all documents as outlined in the Proposal Checklist (Annex 2).</p> <p>In addition to meeting the Technical Evaluation Criteria, offerors are required to meet or exceed the significant non-cost factors listed below:</p> <ul style="list-style-type: none"> a. Offerors are encouraged to provide sample pictures for the offered equipment’s along with offered specifications. b. Offerors must possess at minimum 1 of years of relevant in-country experience, including import and delivery of large equipment and machinery, or similar goods to other customers. c. Offeror must have documented ability to meet required delivery timelines, as demonstrated through references from prior clients. d. Offeror must demonstrate its ability to transport the goods without damage or loss. e. Offerors should be able to transfer any warranty/guarantee to ROP-CBARD partner firm for the equipment. <p>The offeror should confirm they do not require any advance payment prior to the delivery of goods.</p>
<p>Payment Terms</p>	<p>Supplier agrees to ROP payment terms: Payment will be made to the vendor’s company account receiving a correct invoice in response to the PO issued by the procurement department.</p>

Information to bidders

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in five high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, create alternative licit economic development for former poppy farmers and women in the community, and support more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Proposal (RFP) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.helpline@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه گټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله گرزول وي چه آینده کی بلی پروژې ته خپل کاغذونه نشي جمع کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFP) په اړه د غیرقانوني کړنو وړاندیز یا پیسو غوښتنه در څخه اوشوه یا کومه اندیښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کړای شي، مهرباني وکړئ د ROP دفتر سره په CBARD.helpline@rootsofpeace.org ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هېڅوک به تری نه خبریږي.

2. INSTRUCTION TO BIDDERS / COMPLIANCE REQUIREMENTS

<p>1. Submission of offers</p>	<p>Submit signed, dated, and stamped Proposals in the format provided with your offers to designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFP#, (RFP-CBARD-2022-073) ONLY failure to adhere to this instruction will lead to disqualification of a Proposal from evaluation.</p>
<p>2. Responsibility Determination</p>	<p>ROP will not enter into any type of agreement with an Offeror prior to ensuring the Offeror’s responsibility. When assessing an Offeror’s responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. The offeror should have valid business license to operate in Afghanistan. Any formal business license issued from the Government of the Islamic Republic of Afghanistan is considered acceptable. 2. The source, origin, and nationality of the goods are not from a Prohibited Country, nor have they been transported through such a country. 3. Having adequate financial resources to deliver goods. 4. Ability to comply with required or proposed delivery/performance schedules. 5. Have a satisfactory past performance record. 6. Have a satisfactory record of integrity and business ethics. 7. Be qualified, eligible to perform work under laws and regulations of the Government of the Islamic Republic of Afghanistan, UNDP, and/or ROP.
<p>3. Geographic Code</p>	<ul style="list-style-type: none"> • ROP must verify the source, nationality and origin, of goods and services and ensure (to fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions include Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP. • According Section 889 of FY2019 National Defense Authorization Act, Provision of good/services from below Chines listed companies are prohibited. <ol style="list-style-type: none"> 1. Huawei Technologies Company, 2. ZTE Corporation, 3. Hytera Communications Corporation, 4. Hangzhou Hikvision Digital Technology Company, 5. Dahua Technology Company (or any subsidiary or affiliate of such entities) <p>By submitting a proposal in response to this RFP, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>

Special Conditions and Saplings Specifications:

- Only Offers from Nangarhar, Kunar, and Laghman provinces will be considered for bid review due to similar climate and crops. Offers from other provinces will not be considered for this solicitation.
- Nurseries must have a certified sapling production registration with ANNGO, Ministry of Justice, and further to that, bidders should be locally nurseries that exists within the provinces of Nangarhar, Kunar, and Laghman.
- Bidders should be members of Nangarhar, Kunar or Laghman Nursery Growers Association. The membership of other provinces is not acceptable.
- Sapling must be certified by ANNGO.
- Saplings should be certified, healthy, true to type and, free from pests and diseases including free from CTV virus;
- Sweet Orange, Big lemon and Chinese Limon saplings must be delivered with soil balls in plastic bags

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- Individual saplings should have certification from a reliable and accredited source and the Nursery owner /supplier should provide copies of all documents required as prove of certification.
- Saplings height should be above 80cm with an average diameter of 8-15 mm;
- Saplings should be properly packed in appropriate packing (should be in a plastic bag or packed in jute bag);
- Each sapling should have label clearly indicating the variety, rootstock, and source of origin;
- Contractor/ Nursery owner should provide guarantee letter of requested rootstock and variety;
- Contractor/ Nursery owner should provide the required saplings as per detailed rootstock and varieties- see quality parameters.
- Contractor/Nursery owner should use appropriate transportation method to avoid injuries to the saplings
- The contractor/ Nursery owner should deliver the saplings to the field where orchard establishment will take place as mentioned in Delivery Schedule.
- The transportation cost of saplings will be the responsibility of the Contractor/Nursery owner.

SAPLINGS QUALITY PARAMETERS

ليمون-Lemon	- Sweet Orange مالته	ليمون - Limon	Sour- Orange نارنج	specification/ مشخصات
بلی	بلی	بلی	بلی	پیوند شده
Trifoliata Rough- Lemon Velcomeriana Carizo, Sour Orange	Trifoliata Rough- Lemon Velcomeriana Carizo, Sour Orange	Trifoliata Rough- Lemon Velcomeriana Carizo, Sour Orange	Velcomeriana Carizo, Sour Orange	مورنی پایه Rootstock
Eureka, Mayer	Trocco Gallo- 7001/Sunginell moscata-7007, Moro-7009	China Limon,	Local Sour Orange	ورایتی Variety
Above 80 Cm	Above 80 Cm	Above 80 Cm	Above 1 meter	نیالکی ارتفاع Height-
8 - 15 mm	8 - 15 mm	8 - 15 mm	10 - 20 mm	د نیالکی قطر د پیوند ساحه څخه پورته (ملی متر) The diameter of the Saplings will be above the graft area
د هر رنگی افاتو او امراضو څخه پاک وی	د هر رنگی افاتو او امراضو څخه پاک وی	د هر رنگی افاتو او امراضو څخه پاک وی	د هر رنگی افاتو او امراضو څخه پاک وی	Pest and disease امراض و افات
نیالکی باید په مناسبه توگه په مناسب بسته بندی کی بسته شي (نبات باید په پلاستیکی کڅوره کی وي او یا د په سوتری بوری کی بسته بندی شي چی رطوبت وه لری)	نیالکی باید په مناسبه توگه په مناسب بسته بندی کی بسته شي (نبات باید په پلاستیکی کڅوره کی وي او یا د په سوتری بوری کی بسته بندی شي چی رطوبت وه لری)	نیالکی باید په مناسبه توگه په مناسب بسته بندی کی بسته شي (نبات باید په پلاستیکی کڅوره کی وي او یا د په سوتری بوری کی بسته بندی شي چی رطوبت وه لری)	• نیالکی باید په مناسبه توگه په مناسب بسته بندی کی بسته شي (نبات باید په پلاستیکی کڅوره کی وي او یا د په سوتری بوری کی بسته بندی شي چی رطوبت وه لری)	نیالکیو بسته بندی Packing

1- Evaluation and Award

The award will be made to a responsive offeror whose offer follows the RFP instructions & meets the requirements as outlined in this solicitation.

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The decision to award will be based on **Trade Off Method**, considering price and technically acceptable offers. Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFP, an offer may be deemed “non-responsive” and may not be considered for evaluation. ROP-CBARD reserves the right to waive immaterial deficiencies at its own discretion.

Technical and Cost proposals will be reviewed separately. Technical Proposals that score over 75% will proceed onto Cost Proposal evaluation.

1. Offerors should complete **Annex 1** “Cost Proposal”. To be considered for award.
2. Offerors must complete all sections of **Annex 2** – “Technical Proposal”. ROP will score technical proposals as per the criteria below:

Technical Proposal Evaluation Criteria

Proposal completeness. Did the Offeror provide all the necessary attachments: - Proposal Cover Letter - Business Information and License - Past Performance - Technical Specifications of items quoted in Cost Proposal - Check List.	25
Past Performance. Did the Offeror provide relevant and verifiable past performance (Annex 2c). The vendor must have successfully implemented and delivered at least two similar contracts for supply of similar items in the last five years.	30
Time to Delivery Preference given to Offerors who can deliver the specific goods to the desired locations as quickly as possible.	20
Product Specifications Do the goods offered meet or exceed the RFP requirements. Is there sufficient information contained in the proposal with which to make a determination of the proposed goods to be delivered.	25
TOTAL	100

Annexes:

Annex 1: Cost Proposal

Annex 2: Technical Proposal

- a. **Proposal Cover Letter**
- b. **Business Information and License**
- c. **Past Performance**
- d. **Technical Specifications and time to delivery**
- e. **Check List and attachments**

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Annex 1: Cost Proposal with Technical Specifications

No	Delivery Locations (Districts/Villages)	Species	Rootstock	Varieties	Quantity	Supplier's Proposed Delivery Time (Days)	Price Per Sapling (USD) DDP	Total Price (USD) DDP
1	Rodat- 500 and Achin- 600	Sweet Orange	Rootstock: Trayer, Carizo, Velkamer, Sour orange	Varieties/Clone:) Trocco Gallo-7001/Sunginell moscata-7007, Moro-7009	1,100			
2	Rodat- 4648 and Achin-830	Chinese Limen	Rootstock: Trayer, Carizo, Velkamer, Sour orange	Varieties/Clone: Chinese Limen	5,478			
3	Achin-100	Sour Orange	Rootstock: Vekamir, Sour Orange	Varieties/Clone: Sour Orange	100			
4	Chaprihar-200, Shirzad-2900, Khogiani-600 and Kot-200	Almond	Rootstock: Almond	Varieties/Clone:) Nonpriar+ Karmal, Peradual+Fragness or Laourani Pollinated by:Karmal and Frragness	3,900			
5	Shirzad-300	Appla	Rootstock: MM 111, MM106,M7	Varieties/Clone:) Royal Gala, Galaxy Gala Pollinated by: Blushing Golden	300			
6	Chaprihar-1720	Loquat	Rootstock: Loquat	Varieties/Clone:) Local (Chaprihari)	1,720			
7	Rodat-1500, Chaprihar- 1700, Shirzad-5900, Khogiany- 500, Kot- 3200 and Achin- 2600	Peach	Rootstock: GF-677, Peach	Varieties/Clone:) Early Grand,Florida king,Plagold	15,400			
8	Shirzad-500	Pear	Rootstock: Quince- Quince-B29	Varieties/Clone:) Santa Maria, Fetal Abate	500			

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				Pollinated by: DEVECI					
9	Rodat-1320, Chaprihar-2178, Shirzad,5280, Khogiany-8646, Kot-3894 and Achin-660	Persimmon	Rootstock: Kaki	Varieties/Clone:) Japanica, Sawati	21,978				
10	Shirzad-1850, Khogiany- 2200, and Kot 1000	Plum	Rootstock: Morobalen	Varieties/Clone:) Red Beuti,Furchune Black amber,Fazalmanani, Red flash	5,050				
11	Rodat-266, Shirzad-266 and Khogiany-266,	Pomegranate	Rootstock: Cutting	Varieties/Clone:) Sumberski, Mathedzai, Ariana,Bidana	798				
12	Shirzad-5750, Khogiany-400, and Achin-500	Walnut	Rootstock: Walnut	Varieties/Clone:) Israliyee (chandler, Fernette, Local)	6,650				
13	Achin-100	Gavava	Rootstock:	Varieties/Clone:) Swati	100				
Total Financial offer DAP							USD		

Total cost, assessment of overall price and price reasonableness. Prices should represent fairness and reasonableness.

Please Indicate fixed costs and total cost in the categories given with including transportation and repairing of greenhouses. **Please provide your financial offer on your company letterhead signed and stamped.**

Offerors are welcome to **submit photographs and product literature or technical documentation to support their Technical Proposals (Annex 2).**

**Annex 2 Technical Proposal:
a) Proposal Cover Letter**

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
Community Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached proposal in accordance with the **RFP-CBARD-2022-073**

Provision of vegetable seeds, fertilizers and equipment for the repairing of 150 greenhouses in Nangarhar Province, issued on **November 13, 2022**.

I certify a **validity period of 90 days** for the prices provided in the attached proposal. Our proposal shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp:

Annex 2

b) Business Information and License

Company Name as per Business	
Business License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and AFN Currency): The bidder must provide AFN Account details as follows, a. Bank name: b. Company name: c. Account number: d. Swift Code:	
Attach Copy of official registration or business license.	

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

Annex 2

d) Technical Specifications and Time to Delivery

No	Delivery Locations (Districts/Villages)	Species	Rootstock	Varieties	Quantity	Supplier's Proposed Delivery Time (Days)
1	Rodat- 500 and Achin- 600	Sweet Orange	Rootstock: Trayer, Carizo, Velkamer, Sour orange	Varieties/Clone:) Trocco Gallo-7001/Sunginell moscata-7007, Moro- 7009	1,100	
2	Rodat- 4648 and Achin-830	Chinese Limen	Rootstock: Trayer, Carizo, Velkamer, Sour orange	Varieties/Clone: Chinese Limen	5,478	
3	Achin-100	Sour Orange	Rootstock: Vekamir, Sour Orange	Varieties/Clone: Sour Orange	100	
4	Chaprihar-200, Shirzad-2900, Khogiani-600 and Kot-200	Almond	Rootstock: Almond	Varieties/Clone:) Nonpriar+ Karmal, Peradual+Fragness or Laourani Pollinated by:Karmal and Frragness	3,900	
5	Shirzad-300	Appla	Rootstock: MM 111, MM106,M7	Varieties/Clone:) Royal Gala, Galaxy Gala Pollinated by: Blushing Golden	300	
6	Chaprihar-1720	Loquat	Rootstock: Loquat	Varieties/Clone:) Local (Chaprihari)	1,720	
7	Rodat-1500, Chaprihar- 1700, Shirzad-5900, Khogiany- 500, Kot- 3200 and Achin- 2600	Peach	Rootstock: GF- 677, Peach	Varieties/Clone:) Early Grand,Florida king,Plagold	15,400	
8	Shirzad-500	Pear	Rootstock: Quince- Quince- B29	Varieties/Clone:) Santa Maria, Fetal Abate Pollinated by: DEVECI	500	

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9	Rodat-1320, Chaprihar-2178, Shirzad,5280, Khogiany-8646, Kot-3894 and Achin-660	Persimmon	Rootstock: Kaki	Varieties/Clone:) Japanica, Sawati	21,978	
10	Shirzad-1850, Khogiany- 2200, and Kot 1000	Plum	Rootstock: Morobalen	Varieties/Clone:) Red Beuti,Furchune Black amber,Fazalmanani, Red flash	5,050	
11	Rodat-266, Shirzad-266 and Khogiany-266,	Pomegranate	Rootstock: Cutting	Varieties/Clone:) Summerski, Mathedzai, Ariana,Bidana	798	
12	Shirzad-5750, Khogiany-400, and Achin-500	Walnut	Rootstock: Walnut	Varieties/Clone:) Israliyee (chandler, Fernette, Local)	6,650	
13	Achin-100	Gavava	Rootstock:	Varieties/Clone:) Swati	100	
Total Financial offer DAP						

e) Proposal Checklist

Name of Company: _____

Does your proposal include the following?

- Cost Proposal as per Annex 1 (Attach separately)
- Provision of separate attachment Technical Specifications and sample pictures or other documentation you feel is important for the review committee (per attachment).
- Signed and Stamped Cover Letter on Company Letterhead
- Past Performance Table

Documents to determine responsibility, including:

- Copy of Valid business license
- Copy of Tazkira/passport of president and vice-president

Any un-checked boxes may indicate that your proposal is incomplete. ROP / CBARD reserves the right to not evaluate any incomplete proposals.