

## Request for Quotations (RFQ) 1195

**Issuance Date: Mar 29, 2022**

**Closing Date: Apr 9, 2022**

### **Advertise:**

Jhpiego is seeking for qualified vendors to obtain quotation(s) for procurement of printing materials with delivery to Jhpiego main office located in street 16 of Wazir Akbar Khan, Kabul Afghanistan.

Annex A: Vendor registration form

Annex B: Requirements and Price

### **Applicant Illegibility:**

- The potential vendors must be registered with the government of Afghanistan and have a valid AISA or Business license. A Vendor's current, valid AISA or Ministry of Commerce Business License must be attached with its quotation.
- The potential vendors should provide an Official Bank Account with the same name as it is stated in Vendor's AISA or business license.
- The potential vendors should accept tax withholding based in Afghanistan Tax Law.
- All the cost should be stated in Local currency (AFN).

### **Selection Criteria:**

- **Meeting the technical specification, shortest delivery time notice and lowest price**

The Price from those vendors who considered technically acceptable and meet or exceed the minimum required scores. Jhpiego will award a fixed price purchase order resulting from this solicitation to the responsible Vendor/s whose quotation conforming to this solicitation will be most advantageous to the project, price and other factors considered.

Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

**Note:** The Jhpiego Procurement Committee will assess the vendor's quotations based on criteria listed above. Jhpiego will award a fixed price purchase order resulting from this solicitation to the responsible Vendor/s whose quotation conforming to this solicitation will be most advantageous to the project, price and other factors considered. Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

**Payment:** Jhpiego will only make payment to the selected vendor's-maintained Bank Account after the delivery and acceptance of the required Goods/Services by Jhpiego.

### **Quotation Submission in Hard Copy:**

Vendors are requested to submit their complete quotation to Jhpiego office in hard copy by no later than Apr 9, 2022, (3:00 p.m. Kabul, Afghanistan local time). No soft copies please.

Jhpiego office located in Wazir Akbar Khan street 15 roundabout, next to the Grill restaurant, in front of AWCC office.

**Email address for inquires and questions:** [Af.procurement@jhpiego.org](mailto:Af.procurement@jhpiego.org)

Quotations received after the RFQ deadline will be considered late and will be not be evaluated.

Issuance of this RFQ does not constitute an award commitment on the part of Jhpiego or any other organization/associated agency, nor is it commitment to pay for any cost(s)/liability (ies)/loss (es) incurred in the preparation or submission of response. The organization reserves the right to reject, with or without assigning any reason, any or all response(s), if such action is considered to be in the best interest of the project/organization.

***No employee is authorized to negotiate or promise work on behalf of Jhpiego. Selected vendors will have an official Purchase Order with Jhpiego with authorized signatures.***

**Note:** Tax will be withheld from all contractors for such procurement with a specified rate as per “Article- 72” of the Afghanistan Income Tax Law, 2009. Seven percent (7%) of the gross amount will be withheld if the contractor does not hold/submit a business license, and Two percent (2%) will be withheld if the contractor has/submits a business license. The withheld tax per the law will be remitted to the Tax Office in the name of company”.

Yours Sincerely,

**Jhpiego Corporation**  
**Urban Health Initiative Project**  
Chief of Party

*Edgar Necochea*

**VENDOR**

Company name: \_\_\_\_\_

Representative name: \_\_\_\_\_

Signature & Stamp \_\_\_\_\_

Date: \_\_\_\_\_

*KO*

## Annex (A) Vendor Registration Form

1.	Name of Firm/Company as described in the license/work-permit		
2.	Status of Organization (Proprietorship/Pvt./Public Ltd.)	<input type="checkbox"/>	<input type="checkbox"/>
		Proprietorship	Private Limited
		<input type="checkbox"/>	<input type="checkbox"/>
		Public Limited	Other
		If Other, Please Specify _____	
3.	Year Business Establishment		
4.	Name of Proprietor/Director		
5.	Address of Main Office		
6.	Contact Details (every cell must be filled)	Contact Person	
		Designation	
		Phone No	
		Fax No	
		E-Mail ID	
7.	Nature of Business	<input type="checkbox"/>	<input type="checkbox"/>
		Retail	Services
		<input type="checkbox"/>	<input type="checkbox"/>
		Other	
		If Other, Please Specify _____	
9.	Is the Firm or person registered with the Government and or professionally licensed?	<input type="checkbox"/>	<input type="checkbox"/>
		Yes	No
		If Yes, Please Attach Copy of Registration	
10.	List of major products or services	1. 2. 3. 4.	
11.	Tax Identification Number (TIN): Please attach your TIN No.	TIN:	
12.	Official Business Bank Account Information in the name of Company (every cell must be filled) and please attach a copy of your bank details.	Beneficiary Name: Bank Name: Account No: Branch: SWIFT Code:	

Note: Vendors must fill the required information's; incomplete info will lead to bid disqualification from the proceedings. Please also attach a copy of business license and bank account details.

**Annex B: Requirements and Price**

No.	Description	Quantity to be quoted	Page/ Sheet	Availability of Printing material sample [Yes/No]	Size [A4, A3, A6 etc]	Paper Quality [80grm, 100grms, 260 grms etc]	Printing Colour or Black & White	Printing Two sided or Once sided	Printing Laminated or not-laminated	Printed Material Binded or non-binded (Metal or Fiber ring)	printed materials front page and back page quality	Printed material pictorial or non-pictorial	Printed materials glossy or Non- glossy	Vendor to confirm they can provide the required specification and quantity (YES/ NO)	Unit price (AFN)	Total price (AFN)
<b>Nutrition Section</b>																
1	Nutrition counseling booklet_Pashto+Dari	150	24 pages	Yes	A4 (21*29.7 cm)	210 gram	Color	Two sided	Glossy laminated (inside)	Ring Binded	Cover page glossy laminated	Pictorial	Glossy			
2	Breastfeeding positioning poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 gram	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
3	Breastfeeding positioning poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 gram	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
4	Breastfeeding attachment poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 gram	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
5	Breastfeeding attachment poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
6	Exclusive breastfeeding poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
7	Exclusive breastfeeding poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
8	Complementary feeding poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
9	Complementary feeding poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
10	Iodin deficiency poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
11	Iodin deficiency poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
12	Anemia and Iron deficiency poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
13	Anemia and Iron deficiency poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
14	Zinc/ORS poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
15	Zinc/ORS poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
16	Balanced food Poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
17	Balanced food Poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
18	Vatamin A Poster_Pashto	50	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
19	Vatamin A Poster_Dari	100	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
20	NTD wall chart_Pashto+Dari	150	Sheet	No	A2 (42*59.4) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
21	Height/Length measurment wall chart_Pashto	20	Sheet	Yes	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
22	Height/Length measurment wall chart_Dari	45	Sheet	Yes	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
23	Weight measurment wall chart_Pashto	20	Sheet	Yes	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
24	Weight measurment wall chart_Dari	45	Sheet	Yes	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			

25	MUAC measurment wall chart_Pashto	20	Sheet	Yes	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
26	MUAC measurment wall chart_Dari	45	Sheet	Yes	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
27	IMAM wall chart_OPD-SAM/MAM_Pashto	20	Sheet	No	A1 (59.4*84.1) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
28	IMAM wall chart_OPD-SAM/MAM_Dari	45	Sheet	No	A1 (59.4*84.1) cm	260 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
29	IMAM wall chart_IPD-SAM_Pashto	5	Sheet	No	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			
30	IMAM wall chart_IPD-SAM_Dari	5	Sheet	No	A1 (59.4*84.1) cm	300 grm	Color	One sided	Glossy laminated	NA	NA	Pictorial	Glossy			

**Child Health Section**

31	IMNCI Chartbooklet Dari	110	36 pages	Yes	A4 (21*29.7 cm)	200gr	Colour	Two sided	Laminated	Ring binded	Cover page glossy laminated	Pictorial	Glossy			
32	IMNCI Mother card Dari	46460	Sheet	Yes	A4 (21*29.7 cm)	130gr	Colour	Two sided	Laminated	NA	NA	Pictorial	Glossy			
33	IMNCI Chartbooklet Pashto	57	36 pages	Yes	A4 (21*29.7 cm)	200gr	Colour	Two sided	Laminated	Ring binded	Cover page glossy laminated	Pictorial	Glossy			
34	IMNCI Mother card Pashto	26500	Sheet	Yes	A4 (21*29.7 cm)	80gr	Colour	Two sided	Laminated	NA	NA	Pictorial	Glossy			
35	IMNCI Chartbooklet English	10	36 pages	Yes	A4 (21*29.7 cm)	200gr	Colour	Two sided	Laminated	Ring binded	Cover page glossy laminated	Pictorial	Glossy			
36	ETAT participants manual Dari	92	83 pages	Yes	A4 (21*29.7 cm)	80gr	Black & White	Two sided	Not laminated	Glue binded	150gr laminate color	Non Pictorial	Non glossy			
37	ETAT participants manual Pashto	40	83 pages	Yes	A4 (21*29.7 cm)	80gr	Black & White	Two sided	Not laminated	Glue binded	150gr laminate color	Non Pictorial	Non glossy			

Delivery time frame (how long will take you to provide the vehicles requested above) after receipt of the purchaser order: \_\_\_\_\_ Calendar Days.

Vendor's Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature and Stamp: \_\_\_\_\_