



THE WELFARE ASSOCIATION FOR THE DEVELOPMENT OF AFGHANISTAN (WADAN)
AHF/EiE Farah and Helman project
REQUEST FOR QUOTATION

Provision of Hygiene Kits

RFQ Number	AHF/EiE/Hygiene Kit/2022
Issue Date	November 24, 2022
Deadline	December 07, 2022 – 4:00 PM Kabul Time

SUMMARY:

WADAN is looking for quotations from registered logistics companies that specialize in the provision of hygiene kits for its AHF/EiE project which will be implemented in Helmand and Farah. The project aims to establish 170 CBE and 10 ALC classes in both provinces. Nahr-e-Saraj and Lashkargah will be targeted in Helmand and Khak-e-Safid and Qala-e-Kah districts will be targeted in Farah. The total beneficiaries of the project are 5,400 where 60% of whom will be girls and 40% boys.

INTRODUCTION:

The Welfare Association for the Development of Afghanistan (WADAN) is a non-governmental, non-political, not-for-profit, and independent organization. Working in the field of Health Education and community development.

MINIMUM ELIGIBILITY REQUIREMENTS FOR VENDORS FOR BID OPENING:

To qualify for this RFQ, the vendor must:

- Hold a valid business license (logistics up-to-date).
- Bank Statements on Vendor's Name.
- At least One Similar Contract
- Accept all WADAN terms and conditions and provide all information as requested in Annex 1 of this RFQ.

TAXES:

Withholding Tax on Subcontractor:

- Government withholding Tax: Under Article 72 in the Afghanistan Tax law effective March 21, 2009.
- WADAN is required to withhold "contractor" taxes from the gross amount payable to all Afghan for-profit subcontractors/vendors with an aggregate amount of AFN 500,000.00 or greater and

transfer this to the Ministry of Finance. By this requirement, WADAN shall withhold 2% tax from all gross invoices from subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce License.

DISCLAIMERS AND PROTECTION CLAUSES:

- WADAN may cancel the solicitation and not award and may reject any or all responses received.
- Insurance of solicitation does not constitute award commitment by WADAN.
- WADAN reserves the right to disqualify any offer based on the offeror's failure to follow solicitation instructions.
- WADAN will not compensate offerors for responses to solicitation and reserves the right to issue awards based on the initial evaluation of offers without further discussion.
- WADAN reserves the right to waive minor proposal deficiencies that can be corrected before award determination to promote competition
- WADAN will be contacting offerors to confirm the contact person, and address and that bid was submitted from the solicitation

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- a) The offeror certifies that--
 - The prices in this offer have been arrived at independently, without, to restrict competition, any consultation, communication, or agreement with any other offeror, including but not limited to subsidiaries or other entities in which the offeror has any ownership or other interests, or any competitor relating to (i) those prices, (ii) the intention to submit an offer, or (iii) the methods or factors used to calculate the prices offered;
 - The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror, including but not limited to subsidiaries or other entities in which the offeror has any ownership or other interests, or any competitor before bid opening or contract award (in the case of a negotiated or competitive solicitation) unless otherwise required by law; and
 - No attempt has been made or will be made by the offeror to induce any other concern or individual to submit or not to submit an offer for the purpose of restricting competition or influencing the competitive environment.

- b) Each signature on the offer is considered to be a certification by the signatory that the signatory--
 - Is the person in the offeror's organization responsible for determining the prices being offered in this bid, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
 - I. Has been authorized, in writing, to act as agent for the principals of the offeror in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above;
 - II. As an authorized agent does certify that the principals of the offeror have not participated, and will not participate, in any action contrary to subparagraphs (a) (1) through (a)(3) Above; and as an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

- c) Offeror understands and agrees that --

- Violation of this certification will result in immediate disqualification from this solicitation without recourse and may result in disqualification from future solicitations; and
- Discovery of any violation after award to the offeror will result in the termination of the award for default.

ANNEX 1 – VENDOR OFFER AND BUSINESS DETAIL INFORMATION AND OTHER TERMS AND CONDITION:

- The supplier should have enough space to keep the listed items’ Hygiene Kits until they are completely available and then they have to deliver them to the WADAN sub-office in Farah and Helmand.
- The Supplier has to deliver the items within 10 days to Helmand and Farah WADAN sub-offices.
- The Items must be from reliable national and international companies.
- Sample will be provided to WADAN for the evaluation score of quality.
- The Supplier should print /write their official address, name, and contact information on the envelope that contains RFP incase the submission is via hard copies.
- Delivery cost of these items included in per unit cost price i.e., the vendor is liable to deliver the required items to WADAN sub-offices in Farah and Helmand.
- The Vendor can’t subcontract the contract to other companies, in case found the contract will be terminated.
- The vendor should accept bank transfer (Wire Transfer).

1. VENDOR INFORMATION:

Vendor Name Per Business License	
Contact Person & Phone Number	
Vendor Email Address	
Vendor Address	

2. ITEMS SPECIFICATIONS AND PRICE:

Note: The proposed cost should be inclusive of all applicable taxes and transportation to Helmand and Farah Sub-Offices. The payment will be made via Bank Transfer (Wire Transfer)

S. No	Items	Full specification	Unit	Quantity	Unit Price	Total Cost
1	Soap	Body Soap (Anti – germ/bacterial soap – 95 gram) – Best Quality	Piece	21600		
2	Shampoo	(400-500 ml) - Best Quality	Bottle	5400		
3	Face Cream	Face Cream (due to particularly arid climactic conditions) (200 grams) - Best Quality	Piece	5400		
4	Tooth Paste	Toothpaste (154 gram) - Best Quality	Piece	10,800		
5	Toothbrush	Toothbrush (22 mm /medium) - Best Quality	Piece	5400		
6	Hairbrush	Medium Size - Best Quality	Piece	5400		
7	Towel	Towel (size = 40 cm x 60 cm) - Best Quality	Piece	5400		
8	Nail Cutter	Nail cutter (medium) - Best Quality	Piece	5400		
9	Plastic bag with Zip	Medium size - Best Quality	Piece	5400		
Grand Total Including Taxes in Afghanis						

Evaluation Criteria:

S No	Description/Question	Score/ Marks
<u>1</u>	For Lowest Price	50 Score/Marks
<u>2</u>	Quality	30 Score/Marks
<u>3</u>	Past Experience (Similar Contract)	10 Score/Marks
<u>4</u>	Bank Statement Closing balance (500,000 Afghani or Equivalent)	10 Score/Marks
Total Score/ Marks		100 Score/Marks

Business Name: _____

Authorized Representative Name (print)

Authorized Representative Title (print)

Authorized Representative Signature

Date:

Submission Guideline:

All interested bidders should read the whole RFQ and submit their quotation accordingly. Interested bidders should electronically submit their quotation by the requirements detailed above through email: bids@wadan.org

or submit the hard quotation to the address

House No. 4, Street 6 District 6, Opposite Ministry of Commerce and Industry, Dar-ul-Aman Road, Kabul Afghanistan

The deadline for submission of quotations is December 7, 2022 – at 4:00 PM Kabul Time Companies who do not submit their quotation by this deadline will not be considered.

The deadline for questions is November 30, 2022. Interested bidders can send their questions to the above email address or call Mr. Bashir Kamran at 0772863115.