

Invitation to Bid (ITB)

ITB/PR Ref. No: 2226094

Construction of Two Solar Water Supply System in Badghis Province

Date: *August 18, 2022*

SUBMISSION DEADLINE: *September 07, 2022, by 1600hrs (Kabul Local Time)*

QUESTIONS / CLARIFICATIONS:

Address to safiullah_alokozai@wvi.org (copy to aziz_obaidi@wvi.org and sayedajmal_shahna@wvi.org)

Phone Number: +93791 777475

Bidder Name	[XXXXXXXXXXXXX]
Announcement date	August 18, 2022
Submission Deadline	September 07, 2022 – 16:00Hrs (Kabul Local Time)
Offer Submission Manner	The technical and financial packages must be submitted electronically through the provisioning system. <u>Bids received after the submission deadline will be rejected. Late bids will not be accepted.</u>
PR#	2226094
Title of the ITB	Construction of Two Solar Water Supply System in Badghis Province
The number and identification of lots	Lot1
Project Code	A213461
Work Implementation Location	Khalifa ha Qadis District & Tahte Dare Kokchail Abkamari District of Badghis Province
Bid Validity Period	Bids shall be valid for a period 60 days from the bid submission deadline. No price adjustment, substitution or modification to the bids are allowed within the bid validity period or any such extended period.

1. Introduction

World Vision International- Afghanistan is a non-profit, humanitarian aid and development organization that is dedicated to helping children and their communities reach their full potential by tackling the causes of poverty. We serve poor children, families, and communities through means such as emergency relief, education, health care, economic development and promotion of justice. Our work touches approximately 100 million people in nearly 100 countries, assisting people regardless of religion, ethnic background, or gender.

2. Objective of this ITB:

World Vision International – Afghanistan is inviting bids from interested bidders towards Construction of Two Solar Water Supply System in Badghis Province. The technical details of the project including BoQ and Drawings are provided in Annex-I of this ITB. The bid submission methodology and evaluation & qualifications criteria for assessment of the bids are defined respectively in parts 4 and 6 of this ITB.

3. Clarification of the ITB

The bidders requiring any clarifications in regards to this ITB shall contact WVA using the address below in writing. WVA will respond in writing to any request for clarification within two (2) days, provided that such request is received at least two (2) days prior to the deadline for submission of bids. WVA may forward copies of its response to all those who have acquired the ITB directly from it, including a description of the inquiry but without identifying its source.

Attention: **Safiullah Alokozai, Supply Chain Administrator**

Address to safiullah_alokozai@wvi.org (copy to aziz_obaidi@wvi.org and sayedajmal_shahna@wvi.org)

Phone Number: +93791 777475

4. Submission of Bids:

The technical and financial packages must be submitted electronically through the ProVision system before **September 07, 2022 – 16:00Hrs (Kabul Local Time).**

Attention: **Safiullah Alokozai, Supply Chain Administrator**

Address: World Vision International Office, Walayat Street- Opposite Muslim English Language Center, Herat, Afghanistan.

5. Award Criteria

World Vision Afghanistan will issue the Contract to the lowest priced technically qualified Bidder. World Vision Afghanistan reserves the right to accept or reject any Bid, to annul the solicitation process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to provide information on the grounds for World Vision Afghanistan's action.

6. Evaluation and Qualification Criteria

This Section contains the criteria to evaluate a Bid and qualify the Bidders. No other factors, methods or criteria shall be used other than specified in this ITB.

Most Advantageous Bid

The WVA will use the criteria and methodologies listed in ESSENTIAL CRITERIA below to determine the Most Advantageous Bid for Contract Award. The Most Advantageous bid is the bid that meets the qualification criteria and has been determined to:

- a. Substantially meet the Eligibility Requirements.
- b. Meet the minimum passing marks of the Technical Criteria which is 70 points out of 100.
- c. Substantially meet the Financial Capability Criteria.
- d. The lowest evaluated Bid.

I. ESSENTIAL ELIGIBILITY REQUIREMENTS

- a. The Bidder shall have the legal capacity to enter into a contract, including registration of the supplier in a country eligible for contracting; the bidder shall furnish a valid business license along with its bid.
- b. Written power of attorney of the signatory of the bid to commit the bidder; The Bid shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation of Power of Attorney. The name and position held by each person signing the authorization must be typed or printed below the signature.
- c. Declaration of Conflict of Interest Form. Bidders found to have a conflict of interest shall be disqualified. Failure to disclose such an information may result in the rejection of the bid.
- d. Bankruptcy-the bidder should not have been declared bankrupt or involved in bankruptcy or receivership proceedings and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future;
- e. Supplier Code of Conduct Form under Annex-II: adherence to supplier code of conduct, Ethical principles such as no child labor, etc. the relevant form must be completed, signed and stamped.
- f. Vendors Qualification and Registration under Annex-III: Accurately complete, signed and stamped.
- g. Deviation in payment schedule- No advance payment is made. Bidders that precondition acceptance of their bid to 'advance payment' will be considered non-responsive
- h. Confirmation of Site Visit.
- i. Accurately completed, signed and stamped this ITB and relevant attachments including BOQ and drawings.
- j. Bidder shall commit having physical presence or office in Badghis Province during implementation of the project until the works are completed and successfully delivered to WVA.

II. TECHNICAL CRITERIA

Description		Weighting/ Scoring
Site visit	- The bidder shall provide its findings from the site visit and attach any relevant photos that can demonstrate its understanding from the project site and objectives (10 Points) .	10
Working Schedule	- Proposed time for implementation of the task; (20% Weight) ; - broken down to specific activities per week or days from commencement (site take over) to Completion (Site hand over) in a sequential manner and total number of days. Break down of activities should be provided separately for each site (80% Weight) .	10

	Work Plan (e.g. Gantt/bar Chart) illustrating proposed project Schedule																																											
Past Experience	<p>- A list of at least THREE (3) recent Works of similar in size and nature (minimum Value USD 100,000 per contract) for the last 3 three years, including:</p> <table border="1"> <thead> <tr> <th>#</th><th>Name of Project / Type of work</th><th>Total value of the performed works (.....)</th><th>Client Name/Contacts</th><th>Starting date</th><th>Ending date</th><th>Contracting Authority and Place</th></tr> </thead> <tbody> <tr><td>1</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>Total score allocated for similar experience is 30 points, bidders meet number of similar work experience as above receive complete score (30), scoring per similar work experience is calculated using the following formula: $T/N * S$ T=Total score, the maximum score assigned to the similar experience N=Number of similar experience defined to be fulfilled by bidder S= Number of bidder similar experience</p>	#	Name of Project / Type of work	Total value of the performed works (.....)	Client Name/Contacts	Starting date	Ending date	Contracting Authority and Place	1							2							3							4							5							30
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	<p>Detailed list of proposed key Personnel/Manpower involved in the activities (e.g. engineer, site supervisor and foreman) with an estimate of the total man-day completed by each of the skills.</p> <table border="1"> <thead> <tr> <th>#</th><th>Proposed Personnel/Manpower</th><th># of workers allocated to this project</th></tr> </thead> <tbody> <tr><td>1</td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td></tr> </tbody> </table> <p>- Proposed list of personal/manpower relevant to the activity (20% Weight) - CVs of key personnel and their experience and assigned role for implementation of this contract (80% Weight).</p>	#	Proposed Personnel/Manpower	# of workers allocated to this project	1			2			3			4			10																											
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Sustainability Criteria	<p>Criteria used to evaluate the impact a bidder has on the environment, local economy and community, contractor shall develop its own methodology on how to have significant impact to environment, local economy and community by this contract (Each Pillar 33.3% Weight):</p> <table border="1"> <thead> <tr> <th>Pillar</th><th>Indicators</th></tr> </thead> <tbody> <tr> <td>Economic</td><td> <ul style="list-style-type: none"> - Employment generation; - Value for Money; - Value Engineering; - Innovative implementation approach; </td></tr> <tr> <td>Environmental</td><td> <ul style="list-style-type: none"> - Using alternative energies e.g. solar, wind; - Water management; - Pollution and waste management; - Environmental management system; - Protection of forests and plants; </td></tr> <tr> <td>Social</td><td> <ul style="list-style-type: none"> - Safeguards of the human rights; - Child and adults safeguards; - Health and safety of labour and beneficiaries; - Gender equality; </td></tr> </tbody> </table>	Pillar	Indicators	Economic	<ul style="list-style-type: none"> - Employment generation; - Value for Money; - Value Engineering; - Innovative implementation approach; 	Environmental	<ul style="list-style-type: none"> - Using alternative energies e.g. solar, wind; - Water management; - Pollution and waste management; - Environmental management system; - Protection of forests and plants; 	Social	<ul style="list-style-type: none"> - Safeguards of the human rights; - Child and adults safeguards; - Health and safety of labour and beneficiaries; - Gender equality; 	5																																		
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Equipments	<p>At least 5 Major Equipment has required to enable the execution and delivery of the proposed for carrying out the Works.</p> <p>- List of major equipment proposed for execution of the contract (50% Weight) - Information on ownership status (such as lease, rent or owned), availability at site and functionality of equipment's (50% Weight)</p> <table border="1"> <thead> <tr> <th>Type of machinery/ equipment/ vehicles</th><th>Quantity</th></tr> </thead> <tbody> <tr><td>1.</td><td></td></tr> <tr><td>2.</td><td></td></tr> <tr><td>3.</td><td></td></tr> <tr><td>4.</td><td></td></tr> <tr><td>5.</td><td></td></tr> </tbody> </table>	Type of machinery/ equipment/ vehicles	Quantity	1.		2.		3.		4.		5.		10																														
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III. Financial Evaluation

Description		Weighting/ Scoring
Financial Capacity	The Bidder shall have a good financial standing and have access to adequate financial resources at least equivalent to the magnitude of the current bid in order to demonstrate that it can execute the contract and all its existing commercial commitments without any disruption to the performance of the Contract. As the means of proof, the bidder shall submit a verified copy of the bank statement, line(s) of credit, trades receivables or any other documents that can demonstrate the current financial status of the bidder with minimum liquidity of US\$ 30,000.	15
	Reports on the financial history of the bidder, such as profit and loss statements, auditor's reports or any other valid documents that can demonstrate the soundness of the financial history of the bidder and indicate its long-term profitability for the last 3 years.	10
Total Financial Score		25

The weights given to the Technical (T) and Financial (F) Bids are:

Total Technical Score: 100

Technical Bids (St): 70%

Financial Bids (Fs): 30%

The lowest evaluated Financial Bid (FB) is given the maximum financial score (Fs) of 100.

The formula for determining the financial scores (Fs) of all other bids is calculated as following:

$F_s = 100 \times F_m / F$, in which "Sf" is the financial score, "Fm" is the lowest bid price, and "F" the price of the bid under consideration.

$T = 0.7$

$F = 0.3$

The evaluated bids are ranked according to their combined technical (St) and financial (Fs) scores using the weights (T = the weight given to the Technical Bid; F = the weight given to the Financial Bid; T + F = 1) as following: $S = S_t \times T\% + S_f \times F\%$.

7. SITE LOCATION:

Province: Badghis	
District	Villages
Qadis	Khalifa ha
Abkamari	Tahte Dare Kokchail

8. Performance Security

The successful Bidder shall provide a Performance Security in the form of a bank guarantee, or bank deposit or any other acceptable form equivalent to **10%** of the contract sum. The performance security shall be valid for a period 28 days beyond the defects liability period that is 6 months effective from physical completion of the construction works. The performance security shall not be discharged or returned until the defects liability period is safely secured.

9. Payment

The payment is made on milestone basis in proportional installments according to the actual progress of the works achieved and endorsed by the project engineer after measurement. No advance payment is made. The Contractor shall foresee required financial arrangement for mobilization and startup of the project.

10. Time of Payment:

The payment is made within **30 days** after receipt of a commercial invoice, certification of site works by the WV Technical Supervisor and any other relevant site approval, if needed.

Registered companies / contractors with a valid business/AISA license have to pay 2% tax in strict compliance with the Ministry of Finance, Government of Afghanistan

Individual Contractors without no business/AISA license have to pay 7% tax from the total contracted amount. The mentioned tax percentage would be deducted from the contractor's contract value through World Vision Afghanistan and will be transferred to ministry of finance bank account.

11. Correction of Arithmetical Errors

Provided that the Bid is substantially responsive, the Employer/ WVA corrects any arithmetical errors on the following basis:

- (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Employer there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
- (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

12. Format and Signing of Bid

The Bid shall be signed by a person duly authorized to sign on behalf of the Bidder. This authorization shall consist of a written confirmation of Power of Attorney. The name and position held by each person signing the authorization must be typed or printed below the signature.

13. Miscellaneous Technical Terms:

- 1) The BOQ will constitute an integral part of the Contract and it shall be duly completed, stamped and signed by authorized person on behalf of the bidder. Any addition, deletion or alteration in the BOQ may result in rejection of the Offer. Please have a Site visit before submit your offer and attached the site visit picture with your bid documents.
- 2) The works actually executed shall be measured; contractor shall visit the site of the works and obtain all information that may be necessary for completing their offer as under the provision of this contract no claim for additional work is accepted once the contract is signed.
- 3) Mobilization, Demobilization, Access road to construction site or other temporary works required for the execution of the items listed above, and site restoration will be the responsibility of the contractor. Hence, all the unit prices above are assumed to cover all activities associated with the works mentioned, and the total contract cost quoted is all-inclusive to complete the total works.
- 4) Work Completion Certificate will provide after the measurement take place by WV team. The network scheme (length of the pipes) may change in field due to the community members request so the pipes will measure based on actual work completed in field with consideration of the quality of the work then the work completion certification will provide.

SUMMARY FINANCIAL PROPOSAL

#	Work Description	Locatoin	Activites	Unit	Total Price	Completion period
<u>1</u>						
<u>2</u>						
<u>3</u>						
<u>4</u>						
Grand Total						

COMPANY INFORMATION

Company name:	
Any other trading names of company:	
Registered name of company (if different):	
Nature of primary business/trade:	
Primary contact name:	
Job title:	
Phone:	
Email:	
Registered Address:	
Business licence number:	
Country of registration	
Registration date:	
Expiry date:	
Legal status of company (e.g. partnership, private limited company, etc.)	

Bank Name	
Bank Branch	
Name	

Swift	
Beneficiary Account Number	
Account Type	

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