

People's Action for Change (PACo)

دخلكو هڅه د بدلون لپاره
اقدام مردم برای تغییر

Invitation for Bid (ITB) for Beehive and Kit
ITB#: PACO_ITB#002-COP-2024

ISSUE DATE: 10-Apr-2024

CLOSING DATE: 29th -Apr-2024

Title:

Provision of Beehive and Equipment for Beekeeping

▪ **General:**

People's Action for change is a not for profit, non-governmental organization with a mission to work with the poor, excluded and marginalized sections of the society by empowering them to lead a life with dignity. Our priority objectives include empowerment of people through community organization and capacity development, promoting rights of women and children, ensuring livelihood options to end hunger and food insecurity and respond to calamities and conflicts through humanitarian assistance.

Under the Co-PROPER project livelihood intervention, PACo planned to procure beehives and equipment/kit for its livelihood intervention beneficiary in Samangan, Takhar and Badakhshan provinces.

▪ **ITB Summary:**

PACo seeking qualified vendor for provision of beehives along with (necessary equipment & tools) as per the specification of this ITB. Firms and vendors who have a solid track experience in provision and supply of beehives and relevant kit with competitive price within Afghanistan are invited and encouraged quote their price (quotation/financial offer) in line with given instruction for submission in this ITB.

▪ **Government Withholding Tax:**

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, PACo is required to withhold "contractor" taxes from the gross amounts payable to all (for-profit) vendors. In accordance with this requirement, PACo shall withhold two percent (2%) tax from all gross invoices to vendors under this Agreement with active AISA or Ministry of Commerce license. For vendors without active AISA or Ministry of Commerce license, PACo shall withhold seven percent (7%) "Contractor" taxes per current Afghanistan Tax Law.

Before signing of this Agreement, the vendor will provide a copy of the business AISA or Ministry of Commerce license and TIN (Tax Identification Number). Amounts deducted from the invoices will be forwarded to the Ministry of Finance (MOF) Tax Division credited to the firm's TIN. Records of payments to the MOF shall be maintained on file with PACo .

▪ **Inspection:**

PACo shall have reasonable time, after delivery of Beehive and Equipment for Beekeeping in the site to inspect the Beehive and Equipment for Beekeeping and to reject acceptance in not confirming to the specifications of the purchase order and offer. Recovery of the rejected Beehive and Equipment for Beekeeping shall be the sole responsibility of the supplier.

▪ **Statement of Work:**

The selected vendor shall supply quality Beehives and Equipment for Beekeeping indicated in the bellow table1, to the prescribed locations and distribution points in khowja - Ghayeb & Gul Qishlaq, Aybak-Samangan province, Dashti Shuhada, Laiaba, Dahne Ab Spin Gul in Faizabad city Badakhshan province, Chashma e Shir-Shurai Kharoti ha and Nahre Sayed-Esmail Sang Lakh in Taluqan- Takhar provinces.

▪ **Bill of Quantity for Beehive with Kit:**

Please quote your price on Unite price and total price only in AFN currency in the below table 1 as well as the same BoQ should be provided on your company letterhead.

Table 1:

Bill of Quantity of Beehive and Equipment for Beekeeping

No	Items	Unit	Quantity	Unit Price AFN	Total Price AFN
1	Beehive (9 pallet with fresh Mume/wax) box should have, length 48.4cm, width 38cm, height 25cm and 2.5 cm tichness	Box	670		
2	Empty white Color box with capacity of 10 plat from Khar wood length 48.4cm, width 38cm, height 25cm and 2.5cm tichness	Box	268		
3	Honey machines with 4 plat package (Irani)4 palate Stainless steel Height 64 cm Diameter 47 cm Stand 60 cm Capacity 50 kg	Set	134		
4	Knife	Pcs	134		
5	Mume/wax remover	Pcs	134		
6	Comb good quality	Pcs	134		
7	Smoke pump average size	Set	134		
8	Safety cloths	Set	134		
9	Tenth 3-layer, size 5*5m with 2 iron stand	Pcs	134		
10	Bottle for honey	Bottle	2680		
11	Mume/wax pallet	KG	402		
12	Safety Net	Pcs	134		
13	Pot net weight 6.40KG (Aluminum double, 7KG capacity, 55cm Diameter, 23cm Hight)	Pcs	134		
14	Basin for pallet net weight 1.55KG (Nickel, 64cm Diameter, 22cm Hight)	Pcs	134		
Grand Total					

▪ **Beekeeping Item delivery per location:**

The inserted Table 2 presents the required beekeeping item per location only. Each item specification is clearly stated in the table which should be considered while quoting price in the financial offer.

Table:2

No	Item Description	Khowj - Ghayb & Gul Qishlaq, Samangan	Chashma e Shir-Shurai Kharoti ha and Nahre Sayed-Esmail Sang Lakh, Takhar	PARR areas in Faizabad city (Dashti Shuhada , Laiaba, Dahn Ab Spin Gul), Badakhshan	Total	Unit
	Supply and provision of Beehive and Equipment					
1	Beehive (9 pallet with fresh Mom) length 48.4cm, width 38cm, height 25cm and 2.5 cm tichness	150	170	350	670	Box
2	white Color Empty box with capacity of 10 plat from Khar wood length 48.4cm, width 38cm, height 25cm and 2.5cm tichness	60	68	140	268	Box
3	Honey machines with 4 plat package (Irani)4 palate Stainless steel Height 64 cm Diameter 47 cm Stand 60 cm Capacity 50 kg	30	34	70	134	Set
4	Knife	30	34	70	134	Pcs
5	Mom remover	30	34	70	134	Pcs
6	Comb good quality	30	34	70	134	Pcs
7	smoke pump average size	30	34	70	134	Set
8	sefty cloths	30	34	70	134	Set
9	Tenth 3 layer, size 5*5m with 2 iron stand	30	34	70	134	Pcs
10	Bottel for hony	600	680	1,400	2,680	Bottl e
11	mom pallet	90	102	210	402	KG
12	Safety Net	30	34	70	134	Pcs
13	Pot net weight 6.40KG (Aluminum double, 7KG capacity, 55cm Diameter, 23cm Hight)	30	34	70	134	Pcs
14	Basin for pallet net weight 1.55KG (Nickel, 64cm Diameter, 22cm Hight)	30	34	70	134	Pcs

▪ **ITB Conditions:**

- The vender / offeror shall attach a quotation on their official letterhead to this form as bid supporting document to this ITB, as well as quote its price in BoQ of this ITB specified in **Table 1**.

- The supplier is responsible for the provision of Beehive and Equipment for Beekeeping as per above specifications and of premium quality. In case of difference, PACo has the right to reject the goods.
- The given or quoted price should be valid for Sixty (60) Calander days from the date of Offer/bid submission.
- The quantity specified above is provided as a best estimate only. PACo reserves the right to order the required quantity
- The goods items shall be delivered in khowja - Ghayeb & Gul Qishlaq, Aybak-Samangan, PARR areas in Faizabad city (Dashti Shuhada, Laiaba, Dahn Ab Spin Gul), Faiz Abad-Badakhshan, Chashma e Shir-Shurai Kharoti ha and Nahre Sayed-Esmail Sang Lakh Taluqan- Takhar province distribution points, until completion.
- The delivery of Beehive and Equipment for Beekeeping to the site before distribution.
- If the good quality mentioned above indicates that the goods to be supplied are not accordance with the specifications, PACo has all the rights to suspend/call off the contract. In such cases, no reimbursement can be claimed by the supplier from PAC.o for the cost incurred by the supplier in this procurement.
- The supplier is responsible for all kind of payments including loading, unloading, transportation, payment at the checkpoints, payment to the municipality and any other payment until the goods are delivered.
- The supplier is obliged to inform PAC.o to conduct checking goods prior dispatching to Samangan, Takhar and Badakhshan provinces.
- The prices must be quoted in local currency (AFN)
- The quotation / offer must be submitted to PACo head office, house number 35, Beside Sangkashan Masjeed, Street 5 Silo, PD 3, Kabul before closing this ITB date.
- The quoted price should include all charges related to freight, in-transit insurance and unloading the goods at the mentioned location. Title and risks remain with the Supplier until delivery hand over.
- Price and quality are the determining factor in Supplier selection process. The award may be made to the Supplier whose proposal is determined to be of highest value in terms of quality, price and services.
- PACo reserves the right to request any additional information that it deems necessary in order to decide on any proposal.
- PACo reserves the right of rejection for those proposals/offers after evaluation which not meet the standards and criteria.
- Quotation/ITB document must be signed and stumped by the authorized representative of the supplier.
- PACo reserves the right to terminate the contract in case of failure to Quality Control check.
- In Case of failure of delivery penalty charges may apply.
- Any discrepancy in services found will be up on supplier responsibility.
- The winner offeror may be required to provide a performance guarantee letter from a reputed bank under the name of People's Action for Change Organization (PACo) with a value of 10% of the contract total price and should be valid for up to 12 months.

▪ Terms of Payment

- In the event of a discrepancy/error in the total prices indicated above the unit price will prevail.
- The payment will be made in two installments through a bank transfer to the supplier account.
 - i. The first installment 90% of the total contract amount will be made after the satisfactory delivery.
 - ii. The 2nd installment 10% will be withheld with PACo as the contract security amount and will be paid as agreed in the contract between PAC. O and winner supplier.

▪ Evaluation Process:

The quotation/offer will be evaluated in terms of fairness, cost-consciousness and best value to PACo considering both specification and cost factors. There may be multiple awards considering the quality compliancy and low-price methodology.

The award will be to the responsive and responsible offeror that offers best to PACo .

Selection Criteria:

- Accreditation, and valid license of the company approved by Ministry of Industry and Commerce or AISA (Afghanistan Investment Support Agency) certificate.
- The company should have its own TIN number (not a person TIN number).
- The applicant company must have at least 4 years experiences in related sector, smaller experience company with good facilities will be preferred.
- The suppliers should submit their offers/bids through hard copy not through email address.
- The supplier's price should be realistic and compliance with ITB and market requirement.
- The suppliers offers/bids should be properly sealed and stamped otherwise will not consider.
- The suppliers offers/bids must submit before the ITB closing dateline otherwise will not be consider in bid process.
- The suppliers should attach their company fact sheet/profile document with their offer.

Bids will be disqualified if:

- If the bid is submitted after the deadline stipulated in the ITB (cover page).
- If the bid is not properly sealed and stamped.
- If the bid is submitted through E-mail.
- If copy of the license does not exist or expired.
- If copy of TIN number does not exist.
- If the original attested bank statement with balance of At least 60000USD or equivalent AFN during the last 3 months is not provided
- If the bank account is named other than the company name
- If the company fact sheet/profile is not provided
- If not prove 5 years' experience of in smaller projects by providing a contract or completion certificate of successful delivery

▪ ITB Submission Guidelines:

ITB Submission Guidelines:

Sealed bid/offer should be submitted (hard copy only) to the following address no later than **29th Apr 2024 4:00 PM Kabul**. Bid submissions after the due date will not be considered.



The bid should be enveloped, sealed, and pasted on with cover letter that includes the this ITB number, title bidder's company name, contact number, email address, and signed/stamped.

Address:

PACo head office, house # 35, Beside Sangkashan Masjeed, Str. 5 (University Road) Silo, PD # 3, Kabul

▪ **Required Document:**

- Copy of Company valid license
 - Company Factsheet / Profile
 - Evidence of past performance (Copy of contract, MoU, or completion certificate of successful delivery of smaller services)
 - Bank statement for at least the last 3 months attest by bank
 - Signed and stamped copy of Bill of Quantity on company letterhead and BoQ in the ITB with stamping all pages of this ITB.
 - Copy of TIN number
- **Questions:** Please direct your questions/queries if any to the email rfp-paco@pac.org.af , till 27th April, 4:00 PM
- **Others:** PACo will not pay any of the bidders' cost of preparing and submitting their proposals under this ITB.

Authorized Point of Contact:

Signature:

Title:

Company Name:

Phone Number:

Company Address:
