

Razi Social Development Organization (RSDO)
Service Request & Terms of Reference
For Service Provider

Post title: Provision of WASH facilities to improve access to safe water and hygiene to the returnees in Kandahar city, Daman and Zheray districts, Kandahar province.

Project Name: RSDO-JPF/NICCO

Agency Name: RSDO

Contract Duration: 35 Days

A. General Background

Razi Social Development Organization (RSDO) is an Afghan NGO that implements social development activities in Afghanistan. RSDO works for the development and relief of marginalized communities to achieve economic prosperity and improve humanitarian and social capital through delivering social, educational, agricultural, and livelihood services to vulnerable and marginalized societies. RSDO was established in 2002 under the name of “Abu Hanifeh Orphan High School”, to assist orphan children who lost their parents and families during the long-lasting war in Afghanistan to learn and build their future. RSDO was re-registered with the government of Afghanistan as an NGO in April 2008. Throughout years of hard-working, RSDO slowly developed and now has a permanent stay in Herat, Badghis, Farah, and Ghor provinces.

B. Context

More than half a million Afghans have returned from Pakistan since September 2023 and nearly half of the returnees are children. A survey done with returnees revealed that 99 % do not have enough food for the next one or two months. About three-quarters of returnees and their families in host communities reduced portion of food consumption that contribute for children to eat in the long way after the return. There are high gaps in WASH intervention for returnees specially drinking water where the returnees are resorting to the neighboring communities or mobile water tank by humanitarian organizations in the targeted locations.

RSDO under the newly funded project is aiming to contribute for digging of 6 deep wells + the installation of the solar system and the water reservoir in Kandahar city, Daman and Zheray districts to ensure the access to safe water for the returnees in partnership with NICCO and funded by JPF. The project is until July 22, 2024 and RSDO is aiming to establish the structure in three locations equally with 2 wells in each targeted geographical location.

C. About the project

This is a 5 month project funded by Japan Platform in partnership with NICCO and RSDO starting from February 23 until July 22 2024. The project title is “Project to improve access to safe water and sanitation and hygiene and to distribute food in Kandahar province, Afghanistan. The project has two milestone including Food provision to 500 returnees in three locations of Kandahar for two months + WASH including digging 6 deep well (installation of the solar system) and the distribution of hygiene kits. This project is supposed to implemented in three locations including Kandahar city, Daman and Zheray districts with all components.

Scope of Work

The Required services for drilling Deep well, installation of the water pump and reservoir, installation of solar panel, construction of hand wash station, and reservoir stands including all required accessories as detailed in the financial offer, project drawings and scope of work in 6 targeted areas at Kandahar City, Daman and Zheray districts. The services will be provided by the winning service provider of this open local tender procedure. The service provider is required to implement the project based on the This ToR, scope of work, the projects Drawings as attached with the TOR . The company/winning service provider is required to follow the project engineer's instructions on the field and meet all the requirements of the Department of Rural Rehabilitation Development (DRRD)of Kandahar province.

The main project activities are listed below:

1. Drilling Deep water well for 6 target area and installation of the water pump and accessories.
2. Installing the solar system for pumping the water from the deep well to the reservoir
3. Installing the reservoirs for water management for 6 targeted area and establishing a hand wash station and shades on the top of Water station in each area.
4. Constructing the stands for the reservoirs accordingly
5. Supply and installation of Boundary Wall and fence for Solar panels

Note: for more detailed information, please refer to the attached Financial Offer, Project plan (Drawings), and Scope of work.

D. Methodology

The main focus is mainly on the abovementioned Activities under the supervision of the project engineer on the project site. The company/winning service provider is obliged to fully comply with the project plan design, Financial Offer, and scope of work and meet all the requirements of the Department of Rural Rehabilitation Development (DRRD) of Kandahar province.

E. Expected Outputs

- ❖ Drilling the water well of 6 target area and install the water pump.
- ❖ Installing the solar system for pumping the water from the deep well to the reservoir
- ❖ Installing the reservoirs for water management for 6 area and establishing a hand wash station in each area.
- ❖ Constructing the stands for the reservoirs accordingly

F. Duration of the Work

The service provider will be engaged for an initial period of 35 days. The service provider will be contracted as a contractor by RSDO and both parties maintain the right to end the contract at any point and with one week's notice provided.

G. Duration of Assignment and Duty Station

The contract will be for a period of 35 days, starting from 15 May- 2024 to 20 June 2024. The Duty is to be delivered in the Kandahar province. The targeted areas are as below:

- 1) Kandahar city (two Deep well)
- 2) Daman District (two Deep well)
- 3) Zheray district (two Deep well)

H. Degree of Expertise and Qualifications

1. The service provider must have a minimum of 7-10 years of professional experience with National and international NOGs; and the service provider must provide the evidence of WASH and construction experiences along with reliable and official references (At least 3 references). (Experience of implementing the similar WASH projects in the Kandahar and its Neighbouring provinces are highly preferable).
2. The service provider is required to have a valid Bank account.
3. The service provider is required to have an updated bank account statement (at least 5 days before the deadline of submission of the Tender Dossier to the RSDO office) and with at least a 30,000\$ USD deposit.
4. The service provider is required to attach their company's existing construction equipment and machinery with the Tender Dossier.
5. Due to the lack of the project duration, the service provider is required to start the activities within 3 days after the contract signature in all 6 project sites in Kandahar province.
6. The service provider is required to hire at least 6 site engineers and a sufficient number of project foremen and staff. The service provider has to attach the company key staff's CV / Resume.
7. The company/service provider is required to provide safety, sanitation, food, and Drinking water equipment for the project engineers, foremen, and staff on the project site.
8. The service provider must have a valid and updated business license,
9. The service provider is required to attach their company profile and factsheet with their Tender Dossier.
10. The service provider is required to fully comply with the RSDO General Terms and Conditions for Service contracts, Code of Conduct for Contractors, and Declaration for Tenderer
11. The service provider must have an Excellent understanding of engineering common terms, codes, and dialogues and must have excellent written and spoken English language skills requirement.

I. Financial Remuneration

- The contract's financial remuneration is based on the unit price of the activities elaborated on Financial offer.
- Payments will be made in Afghani (AFN) by Bank payment method to the winning service provider
- The Contracting Authority does not undertake to pay by letters of credit or in advance of delivery.
- The Contracting Authority shall subtract any pending contractual penalties from the respective amount due. (Or may cause on the termination of the contract by the contracting authority)
- The candidates have to offer their prices in the financial offer form of the Tender dossier.
- The unit prices are fixed prices and are not a matter of negotiation
- The payment installments of the project are upon the completion of the project, the first installment is considered upon 30% of work completion, the second installment is considered upon 60 % completion and the final installment is considered upon 100% completion of the project.
- At least 10% of the payment will be paid 6 months after completion of the project as the guarantee of the project Quality control.

J. Application

Interested companies are invited to submit the Tender Dossier at our Kandahar provincial office at below mentioned address no later than 05-May-2024 at 4:00 PM.

Tender Dossier Delivery Address: RSDO Sub office in Kandahar province, Ayno Mina, 11th District, Ayno-mine 25- House Number# 813, Kandahar Afghanistan

The interested companies and service providers have to submit the Tender Dossier for this open tender procedure. The technical proposal shall include:

- Tender Dossier Dully signed and stamped on a sealed envelope
- Copy of Valid license, company profile, and factsheet;
- The CV of the key staff and Site engineers;
- List of company's equipment and machinery.
- Valid Bank account details
- Updated bank account statement (at least 5 days before the deadline for the submission of the tender dossier to the RSDO office) and with at least a 30,000\$ USD deposit.
Evidence of WASH and construction experiences along with reliable and official references (At least 3 references). (Experience of implementing the similar WASH projects in the Kandahar and its Neighboring provinces are highly preferable).
- Any other information that the Consultant finds relevant.
- Project workplan as per the format provided by RSDO.

K. Submission Deadline:

The offers must be submitted to Sealed box located at **RSDO Sub office in Kandahar province, Ayno Mina, 11th District, Ayno-mine 25- House Number# 813, Kandahar Afghanistan** before 4:00 PM May 05, 2024.