



# The First Microfinance Bank Afghanistan (FMFB-A)

## Request for Proposal For Renewal of Annual Oracle Technical Remote Support

**Version:** 1.0.0  
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## 1. Statement of Work

### 1.1 Purpose

The purpose of this Request for Proposal (RFP) is to invite prospective Bidders to submit a proposal for renewal of annual technical remote support to FMFB-A.

### 1.2 Coverage and Participation

The intended coverage of this RFP, and any agreement resulting from this solicitation, shall be for the use of all departments at FMFB-A. FMFB-A reserves the right not to enter into any contract, to add and/or delete elements, or to change any element of the agreement and participation at any time without prior notification and without any liability or obligation of any kind or amount.

## 2. General Information

### 2.1 Original RFP Document

FMFB-A shall retain the RFP, and all related terms and conditions, exhibits and other attachments, in original form in an archival copy. Any modification of these, in the vendor's submission, is grounds for immediate disqualification.

### 2.2 The Bank

The First Microfinance Bank, Afghanistan has been operating as Commercial Bank registered with Da Afghanistan Bank (DAB) with the vision to be recognized as the leading microfinance services provider in Afghanistan contributing to poverty alleviation and economic development through the provision of sustainable financial services primarily targeting at the micro & small businesses and households. This vision lays tremendous responsibility for the bank to ensure its operations continued effectively, providing all banking solutions to its customers. In this regards, amongst many other facilities FMFB-A provides the Online Transactions service to it valued customers.

### 2.5 Schedule of Events

The following is a tentative schedule that will apply to this RFP, but may change in accordance with the organization's needs or unforeseen circumstances. Changes will be communicated by e-mail to all invited bidders.

|                 |            |
|-----------------|------------|
| Issuance of RFP | 15/11/2021 |
| Closing Date    | 30/11/2021 |

## 3. Proposal Preparation Instructions

### 3.1 Bidder's Understanding of the RFP

In responding to this RFP, the Bidder accepts the responsibility to fully understand the RFP in its entirety, and in detail, including making any inquiries to FMFB-A as necessary to gain such understanding. FMFB-A reserves the right to disqualify any Bidder who demonstrates less than such understanding. Further, FMFB-A reserves the right to determine, at its sole discretion, whether the vendor has demonstrated such understanding. That right extends to cancellation of award prior to contract signing, if an award has been made. Such disqualification and/or cancellation shall be at no fault, cost, or liability whatsoever to FMFB-A.

### 3.2 Good Faith Statement

All information provided by FMFB-A in this RFP is offered in good faith. Individual items are subject to change at any time. FMFB-A makes no certification that any item is without error. FMFB-A is not responsible or liable for any use of the information or for any claims asserted there from.



### 3.3 Communication

Verbal communication shall not be effective unless formally confirmed in writing by the specified procurement official in charge of managing this RFP process. In no case shall verbal communication govern over written communication.

**3.3.1 Vendors' Inquiries.** Applicable terms and conditions herein shall govern communications and inquiries between FMFB-A and Bidders as they relate to this RFP. Inquiries, questions, and requests for clarification related to this RFP are to be directed in writing to:

FMFB-A  
IT Department/ Head Office, Kabul  
Lane 8, Kolola Pushta Road, District 4,  
Shahr-e-Naw, Kabul - Afghanistan.

**Attention:** Sikandar Mohibzada  
**Telephone:** 0093-797777704  
**E-mail:** Sikandar.mohibzada@fmfb.com.af

**3.3.2 Informal communications** shall include, but are not limited to: requests from/to Bidders or Bidders' representatives in any capacity, to/from any FMFB-A employee or representative of any kind or capacity with the exception for information, comments, speculation, etc. Inquiries for clarifications and information that will not require addenda may be submitted verbally to the above named at any time.

### 3.4 Proposal Submissions

Proposals must be delivered sealed to:

FMFB-A  
IT Department/ Head Office, Kabul  
Lane 8, Kolola Pushta Road, District 4  
Shahr-e-Naw, Kabul - Afghanistan

Vendors are to submit one (1) original copy of proposal marked "Original" and one (1), marked "Copy." Each original and copy must be individually bound.

### 3.5 Method of Award

The evaluation of each response to this RFP will be based on its demonstrated competence, compliance, format, and enterprise. The purpose of this RFP is to identify those vendors that have the interest, capability, and financial strength to supply FMFB-A with the following Scope of Work.

Following will be Evaluation Criteria but not limited to:

1. Capability of vendor to meet or exceed requirements set forth in Scope of Work.
2. Expressed interest in working with FMFB-A.
3. Financial stability of vendor.
4. Ability of vendor to communicate its vision and capacity for establishing a relationship that addresses current and future needs and trends in the industry.
5. Desirability of proposed solution.
6. Cost effectiveness

### 3.6 Selection and Notification

Bidders determined by FMFB-A that possess the capacity to compete for this contract will be selected to move into the negotiation phase of this process. Written notification will be sent to these vendors via mail. Those vendors not selected for the negotiation phase will not be notified.



## 4. Scope of Work, Specifications and Requirements:

Renewal of Annual Technical Support for one year from 29.12.2021 to 29.12.2022 of the following software..

| Software Category               | Module | Metric          | Quantity |
|---------------------------------|--------|-----------------|----------|
| <b>Oracle Technology</b>        |        |                 |          |
| Database Enterprise Edition     |        | Licenses        | 7        |
| Database Tuning Pack            |        | Licenses        | 7        |
| Database Diagnostic Pack        |        | Licenses        | 7        |
| Real Application Cluster        |        | Licenses        | 4        |
| Database Enterprise Edition     |        | Named User Plus | 25       |
| Partitioning                    |        | Licenses        | 7        |
| <b>Oracle Fusion Middleware</b> |        |                 |          |
| Web Logic Enterprise Edition    |        | Licenses        | 8        |
| Web Tier                        |        | Licenses        | 3        |
| Web Logic Suite                 |        | Licenses        | 2        |
| SOA Suite                       |        | Licenses        | 2        |
| Web Logic Suite                 |        | Named User Plus | 10       |
| SOA Suite                       |        | Named User Plus | 10       |
| Web Logic Enterprise Edition    |        | Named User Plus | 10       |
| Web Tier                        |        | Named User Plus | 10       |
| <b>Business Intelligence</b>    |        |                 |          |
| Business Intelligence Publisher |        | License         | 1        |
| OBIEE                           |        | Named User Plus | 25       |

### Eligibility Criteria:

Only those Bidders, who fulfill the following criteria, are eligible to respond to the RFP. Bids received from the bidders who do not fulfill any of the following eligibility criteria are liable to be rejected.

1. The bidder should be a legal entity registered in Afghanistan.
2. The bidder must submit the Manufacturer's authorization letter (i.e. MAF) from Oracle.
3. Any amount transfer related charges should be beard by the vendor if not having account with FMFB-A

- a) Letter of Proposal.
  - b) Authorization for signing all the documents related to RFP as per the template.
  - c) Authorization letter from Oracle authorizing the vendor to submit the bid for Renewal of Oracle Licenses as mentioned in the RFP.
- a) Indicative Commercial bid



## 7. Bidder Certification

This certification attests to the Bidder's awareness and agreement to the content of this RFP and all accompanying calendar schedules and provisions contained herein.

The Bidder must ensure that the following certificate is duly completed and correctly executed by an authorized officer of your company.

This proposal is submitted in response to RFP issued by FMFB-A. The undersigned is a duly authorized officer, hereby certifies that:

(Bidder Name) \_\_\_\_\_

agrees to be bound by the content of this proposal and agrees to comply with the terms, conditions, and provisions of the referenced RFP and any addenda thereto in the event of an award. Exceptions are to be noted as stated in the RFP. The proposal shall remain in effect for a period of thirty (30) calendar days as of the Due Date of the RFP.

The undersigned further certify that their firm (check one):

- IS
- IS NOT

currently debarred, suspended, or proposed for debarment by any Govt./other entity. The undersigned agree to notify FMFB-A of any change in this status, should one occur, until such time as an award has been made under this procurement action.

Person(s) authorized to negotiate on behalf of this firm for purposes of this RFP are:

|                         |                     |
|-------------------------|---------------------|
| <b>Name:</b> _____      | <b>Title:</b> _____ |
| <b>Signature:</b> _____ | <b>Date:</b> _____  |
| <b>Name:</b> _____      | <b>Title:</b> _____ |
| <b>Signature:</b> _____ | <b>Date:</b> _____  |

Signature of Authorized Officer:

|                         |                     |
|-------------------------|---------------------|
| <b>Name:</b> _____      | <b>Title:</b> _____ |
| <b>Signature:</b> _____ | <b>Date:</b> _____  |