Terms and conditions of the contract for the procurement and purchase of Golden Egg-laying chickens needed by the Organization (WOMEN)

1. **Preface:**

 The Women Organization for Movement of Education Nationwide (WOMEN) under the number (4414) dated 01/19/2018 according to 04/08/2018 has been registered with the Ministry of Economy since its establishment in the sectors (Education, Profession and training, Agriculture, livestock, livelihood) ) and other public benefit projects are a source of service for respected fellow-citizen.

This biding contract for the procurement and purchase of (1500) wings of golden egg-laying chickens and the necessary equipment of the Women Organization for Movement of Education Nationwide (WOMEN) in Kabul province has been arranged the rulings of the applicable laws of the country and in accordance with the internal policies of the Organization.

Hereby, the volunteers (owners of logistics companies, production, processing and sale of egg-laying chickens) who have official and legal licenses and are interested in participating in this biding, are requested to submit their bids in a sealed manner that contains the seals and signatures of the bidders after considering the terms and conditions in accordance with the mentioned conditions. The Women Organization for Movement of Education Nationwide, located on Darulaman Road, 3 Rah Alauddin, second floor of Chelsea Supermarket, Kabul Afghanistan on 10:00 am–12/May/2024, attend the opening offer meeting.

This contract includes the following:

1. Logistic Company name:
2. The chicken seller name:
3. The reputation of the representative with the qualifications of the offer provider:
4. Preface
5. Details of the bet
6. Guidelines for volunteers
7. Specific conditions for volunteering

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| Total price in Alphabet | Total price in Number USD / AFN | Per unite price in USD/AFN  | Number of Item | Item Details | NO |
|  |  |  | 1500 Wings | 5 or 6 month Golden Egg-laying chickens | 1 |
|  |  |  | 3000 KG | Topnotch seed of Country | 2 |
|  |  |  | 200 Pieces | Original plastic seed feeder of chickens produced of country | 3 |
|  |  |  | 300 Pieces | Original plastic waterer of chickens produced of country | 4 |
|  |  |  | 3000 Dosage | Preparation of two rounds (Newcastle & Gamboro) vaccines for 3000 doses | 5 |
|  |  |  | 100 Bottle | Preparation of 100gr Anti-Biotic (skymox) Amoxicillin Capsule | 6 |
|  |  |  | 100 Bottle | Preparation of 100 gr (Multivitamin ) Vitamix Oral Solution | 7 |
|  |  |  | Total Amount in USD/AFN |

1. Details of bids for bidding companies

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| --- | --- |
| This biding is for the purchase of Golden egg-laying chickens, equipment and necessary items for the organization of (WOMEN) in Kabul Province. | Scope of Biding |
| If qualified candidates need more explanations and details, can contact us via the given email address & phone number.women.organization.af@gmail.com (0780035035) | Contact and information source |
| USD / AFN | Currency |
| All packed submitted offers must be containing the volunteers' seal and signature to the Women Organization for Movement of Education Nationwide, located on Darulaman Road, 3 Rah Alauddin Road, 2nd floor of Chelsea Supermarket, Kabul Afghanistan, on 10:00 am – 12/May/2024. | Submission deadline |
| Attaching the following documents with the offer are mandatory for all attenders:1. The legal and valid license of the company or seller must have a registration number and extended.
2. The participating companies not have been blacklisted (exclusion).
3. National ID card (Tazkira) of the legal representative, Owner of the company or seller.
4. Qualification or Authority letter of company representative or seller.
5. Financial tax clearance documents of 1402.
6. Bank statement related to the company/seller with confirmation and seal of the relevant bank.
7. Work experience documents and similar documents and copies of contracts executed by the logistics company/seller.
 | Attached documents with offer |
| Women Organization for Movement of Education Nationwide will signs a contract with the winning candidate after going through the stages of the tendering and evaluation process. | Contracting with Bidder |

1. Guidelines for candidates:

 The Women Organization for Movement of Education Nationwide invites all qualified volunteers to prepare and buy Golden Egg-laying chicken in the tender process according to the conditions of the contract and the necessary equipment for Kabul province. Companies can apply for subscription according to the specifications provided in the contract. Moreover, can obtain the relevant contract from the office of the Women Organization for Movement of Education Nationwide, and submit their offers in accordance with the terms of the contract and according to the law and procurement procedures in Dari language from the Date and Time. Is located on Darulaman Road, 3 Rah Alauddin Road, second floor of Chelsea Supermarket, Kabul Afghanistan. Please note that late and online offers are not acceptable.

1. Contractor obligations:
2. The contracting party acknowledges that the mentioned company is belongs to the person of himself and has a valid license and extended.
3. According to the terms of WOMEN organization contract, the company is obliged to comply with the requirements of the contract until the end of the contract.
4. According to the conditions of the offer guarantee, payment of five percent of the total contract will be collect in cash on the offer-opening day.
5. The contractor is obliged to provide the field of audit and review of accounts, notes and other documents related to the submission of the offer and the execution of the contract by the supervisory board responsible for the organization and donor.
6. The submitted offer form and the eligibility information form of candidate's, which must be filled out with stamped and signed by the head or vice president or a competent representative of the company, otherwise the offer, will be rejected. And the cost table, offer guarantee letter, valid authorization letter, eligibility documents of the candidate and beside that the candidate must submit the following additional documents along with the offer:

\*- Copy of the applicant's registered certificate, legal identity certificate, business license and other documents;

\*- Copy of the registration papers and the tax register, the confirmation document of the settlement of the tax account of the last period of the financial year.

\*- The signed letter of commitment stating that the candidate is not able to pay the debt and is not in a state of bankruptcy or disbandment.

\*- The signed commitment letter by the candidate stating that there is no conflict of interest in the procurement.

\*- The signed affidavit by the candidate stating that he has not been convicted of any business violation during the two years prior to participation in the bidder;

\*- The signed affidavit by the candidate stating that the candidate or one of his related employees and managers has not been deprived according to the forty-ninth article of the law.

\*- The prices and discounts provided by the bidder must be present in the offer submission form and in the cost tables.

1. Whenever the bank statement is presented as the cash turnover of the company, it must have a sufficient balance according to the criteria for the cash assets mentioned in the contract. The date of issuance of the bank statement should be from the date of notification of invitation to bidder and the date of bid opening.
2. Whenever the standard form of credit line or bank statement is presented from a bank as the cash turnover of the company, they must clearly provide at least the sufficient amount that is requested in the bidder documents. Otherwise, misdeed to the issued sample text, Is not acceptable in any path.
3. Experience and technical capacity: The bidder must provide the documents that show that the following criteria of experience and technical capacity. It is not applicable according to the fifth provision of the procurement procedure.
4. The bidder is obliged to submit the letter of settlement of the tax accounts of the last period before the issued bidding issued by the honorable Ministry of Finance or the Finance department of the relevant province as an attachment to his offer. Whenever the candidate's tax settlement is in progress, he can provide a document showing that he is under the tax settlement period issued by the honorable Ministry of Finance or the Finance department of the relevant province.
5. The winning bidder is obliged to prepare the necessary egg-laying chickens according to the conditions specified in the contract and to quarantine them for (15) days under the supervision of the Organization's supervisory board and collaborate agencies.
6. The supply of goods and its implicit services is done in accordance with the supply table contained in the table of requirements, with the general conditions of the contract. The transfer details and other documents that must be submitted by the supplier are as follows:
7. The contractor is responsible for the transfer of all the mentioned items; the contractor is obliged to deliver all the items of the contract to the village of Shanan and Daulatzai of Bagrami district of Kabul province. According to the conditions and specifications of the contract, taking into account the accepted criteria for the transfer of egg laying chicken safely and on time by the specified date and submitting the form.
8. If the supplier does not succeed in supplying all or part of the goods or completing part or all of its implied services within the specified time, the penalty for delay will imposed from the contractual payments in accordance with thirty-nine article of the procurement law and the 108th Provision of Procurement Procedures. If the amount of the imposed delay penalty exceeds 91% of the total price of the contract, the contract will canceled according to the general conditions of the contract.
9. In case of unexpected situations, the supplier will inform the Organization in writing as soon as possible stating the reasons of occurrence. The supplier continues with his obligations as much as possible and looks for alternative ways of executing the contract that are not affected by unforeseen circumstances. Unless the Organization has issued another written instruction.
10. The performance guarantee from the winning bidder is 20 to 25% of the total contract according to the applicable laws and procedures, and it will be collected from the contractor after the contract is approved.

1. Obligations of the Organization to the contractual person or company:
2. Payments are subject to any prepayment, if applicable, according to the specific terms of the contract.
3. The Organization and the supplier cannot disclose the documents, numeric or other information provided directly or indirectly by other parties related to the contract without the written agreement of the party. Even if this information is provided before, during or after the termination of the contract. Despite the above, the supplier can provide the documents, numeric and other information that they obtains from the office to a subcontractor only to the extent that it is needed to perform their duties under this contract. In this case, the supplier takes the sub-contractual obligation in order to maintain confidentiality in accordance with the general conditions of the contract. They will provide if needed under this contract. In this case, the supplier takes the sub-contractual obligation in order to maintain confidentiality in accordance with the general conditions of the contract.
4. The Organization should not use any documents, numeric or other information received from the supplier for any purpose that not be related to this contract. In the same way, the supplier should not use any documents, numeric or other information received from the office for purposes other than the implementation of this contract.
5. The bid opening board will open the bids and read the name of the bidder, the bid guardian, including any discounts and alternative offers, the existence of the bid guarantee or the bid guarantee statement and other details that the administration deems appropriate. Alternative offers and discounts will only be considered in the evaluation if they have been read in the bidder meeting. The offer will not be returned unless it is not received on time according to paragraph 9 of article 25.
6. The bid opening board fill, signature the standard bid opening forms in the mentioned meeting, and in order to be safe and not to change their contents, they carefully stick glue.
7. The information related to the initial evaluation, financial evaluation and comparison, technical evaluation and subsequent evaluation of the candidates' qualifications and the proposal to award the contract are confidential until the publication of the contract award decision notice, and should not be disclosed.
8. The organization can demand a written explanation from the volunteer about the offer. The explanation of the candidate is also in written form according to the request, and they cannot change the content, navigation, and price of the offer, unless they accepts the correction of calculation errors, any type of explanation provided without the request of the institution is not acceptable.
9. In case the offer is not responsive, the organization can request the necessary information or documents from the candidate within a reasonable time in order to correct non-compliance or unintentional omissions. The correction of omissions cannot be related to the price of the offer in any way. If the candidate does not provide information, the offer can be rejected.
10. The organization examines the offers in order to ensure acceptance without deviations and exceptions with all the criteria and conditions specified in the general and specific conditions of the contract by the bidder.
11. The price of the goods and services will be paid after its transfer and completion for a contract according to the specific conditions of the contract that is signed with the contractor.
12. The following terms have the following meanings
13. Contract: It is a written agreement between the supplier and the organization, which includes the contract documents, including annexes, attached and related documents.
14. Contract documents: the documents included in the contract agreement and its attached amendments.
15. Contract price: The price to be paid to the supplier, which can be specified in the contract agreement.
16. Day : Calendar Day
17. Completion: supply of the goods and its implied services, if available, by the supplier in accordance with the terms of the contract.
18. Goods: provision of egg chicken according to the terms of the contract and other items that the supplier provides for the institution under the terms of this contract.
19. An organization is an institution that provides related goods and implicit services according to the specific conditions of the contract.
20. Implied services: supplementary services of goods under this contract such as insurance, installation, training and maintenance and initial care and other obligations of the supplier under this contract.
21. Specific conditions of the contract: the total applicable conditions of the contract, which are determined by the organization considering the nature of the procurement.
22. Sub-contractor: A natural person or entity is responsible for the supply of a part of the goods under this procurement or the implementation part of its implied services. Taking into account the provisions of the law and the procurement procedure.

This stipulation contains (7) pages in six sections and was arranged in accordance with the procurement law, procurement procedures and policies of international organization and is correctitude.