



Aga Khan Agency for Habitat

## **REQUEST FOR EXPRESSIONS OF INTEREST (EoI)**

for the

**Aga Khan Agency for Habitat, Afghanistan**

**Peer Review Expert - Consultancy Services for Structural Assessment & Retrofitting of AKDN Structures**

The Aga Khan Agency for Habitat (AKAH) is a non-profit organization that works to improve the built environment and living conditions in marginalized communities in South and central Asia. Its' goal is that people live in safe, sustainable, and resilient habitats with the opportunity to thrive, whether in a remote mountain village, a town, or a densely populated Urban Centre. AKAH works with communities to help them prepare for and respond to natural disasters and the effects of climate change. It further aims to have people access to services and the opportunity to improve their life. The Aga Khan Agency for Habitat (AKAH) currently operates in Afghanistan, Tajikistan, Syria, Pakistan and India, with plans to expand further in Central Asia and to East Africa.

AKAH intends to hire an experienced engineering company/firm to

- Support and review the assessment and retrofitting consultant approach in planning for the collection of the local site condition details, natural hazards, climate conditions and stakeholder operational and functional needs.
- Review, provide support and share feedback in preparing assessment parameters, data collection, assessment methodology, assessing structural and others vulnerability, detailed design, drawings, cost estimates, bidding documents, assist the client in the procurement process and to award the contract for planning and implementation of the project.
- Assure the assessment and retrofitting consultant complies the Peer Review Expert feedback and confirm back to the client.

### **1. Name, address, telephone and fax numbers, email address of the contracting authority:**

The Aga Khan Agency for Habitat-Afghanistan,  
Gul Wali Shahizada, Email: [Wali.shahizada@akdn.org](mailto:Wali.shahizada@akdn.org),  
Admin Department Kabul Office mobile: +93799806108

### **2. The award procedure chosen:**

Restricted procedure

### **3. Form of the contract:**

Public Procurement of Services

### **4. Place of execution/performance of the works, for delivery of products or of the provision of services:**

Afghanistan (Badakhshan, Baghlan, Bamyan, Balkh)

### **5. Category and Description of Services:**

- Provide feedback and support to the Structural Assessment Consultants in conducting detailed seismic structural assessment, including non-structural elements (Architectural, MEPs and FFEs) following AKDN structural audit Process, national and international best practices.

Company/Firm shall be responsible to:

- The expert will serve as a mentor / reviewer in various key assessment / design retrofitting stages for the assignment.
- Review and confirm the methodologies as proposed in various stages of the assessment and retrofitting design assignment.
- Reviewing the assessment and retrofitting design documents for compliance with applicable codes and standards
- Support and provide feedback on conducting feasibility studies for retrofitting and rehabilitation of structures
- Making recommendations for improvement to the design
- Proposed value engineering to reduce the cost of design implementation.
- Providing a final report of the peer review findings and recommendations

**6. If the contracts are subdivided into lots, indication of the possibility of tendering for one, for several or for all the lots:**

Consultancy Services will be tendered under one lot.

**7. Number of shortlisted Company/Firm:**

Multiple Companies/Firms within the interested companies/firms in accordance with their qualifications and experience will be shortlisted for request for technical and financial proposals (RFP).

**8. Completion date or duration of the service contracts:**

The estimated timetable for completion of the services is approximately 12 months.

**9. Admission or prohibition of variants:**

Submission of alternative proposals is not accepted.

**10. Special conditions for fulfilling the contract:**

Not Applicable.

**11.**

**(a) Deadline for receiving expressions of interest:**

Expressions of interest must be delivered strictly through email on or before **23<sup>rd</sup> September 2023**. AKAH reserves the right to reject the applications received after the above-referenced date. The rest of the documents required for the qualification and selection process (listed out in Section 15 of document) should be submitted no later than **30<sup>th</sup> September**.

**(b) Address for submitting expressions of interest:**

Gul Wali Shahizada, Email: [Wali.shahizada@akdn.org](mailto:Wali.shahizada@akdn.org)

Admin Department Kabul Office mobile: +93799806108

Interested companies may obtain further information via the email address above.

**(c) Language of proposals:**

English

**(d) Submitting Expression of Interest:**

- i. The expression of interest shall be accompanied by a statement of intention to participate in the

- selection process;
- ii. The expression of interest must be signed on each page;

**12. Deposits and guarantees required:**

Not Applicable

**13. Main financing institution:**

Aga Khan Agency for Habitat, Afghanistan

**14. Joint Venture, if any:**

Where applicable, the legal form to be taken is by the grouping of economic operators to whom the contract is to be awarded. Companies may associate to enhance their qualifications. The “association” may take the form of a Joint Venture or a sub-consultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case of the award being made to that JV group. Interested companies should clearly indicate the structure of their “association” and the duties of the partners and sub-consultants in their application. Unclear expressions of interest in terms of “in association with” and/or “in affiliation with” and etc. may not be considered for short listing.

The Joint Venture agreement will be authenticated as part of the Contract Award.

**15. Qualification and Selection Criteria:**

- i. Company information: name, status, address, telephone number, facsimile number, year of establishment, contact person for the project, turnover for the previous 5 (five) years (2018- 2023), number of permanent and part-time staff, fields of expertise;
- ii. Details of experience in undertaking similar assignments, including the value of consulting services and the value of works; location; number of staff involved in the contract, name and contact details of the Client; names of partners for contract execution and share of services; source of financing; type of services provided; contract commencement and completion dates; brief description of the contract;
- iii. Letters of recommendation from previous employers/clients;
- iv. Curricula Vitae (short version, specifying experience in similar assignments, 5 to 7 CVs of experts from similar professions requested under such services) of staff who may be available to work on the assignment(s);
- v. Form of association (sub-contractor/joint venture) for the execution of the contract(s), if the/ case may be, and identification of the leading company. The same information shall be submitted for the leading company and the associate companies.
- vi. A list of ongoing assignments including the start and end dates and the personnel involved.

**16. Framework agreement:**

Not Applicable

**17. Criteria for awarding the service contract:**

Companies/firms will be shortlisted, and contracts will later be awarded in accordance with the QCBS (Quality and Cost-Based Selection) Method set out in the AKDN Guidelines:

The selection criteria for the shortlisting are:

i.	General Experience	30 points
ii.	Average Annual Turnover	10 points
iii.	Specific Experience (Retrofitting and Rehabilitation design)	40 points
iv.	Qualifications of Key Staff (Max. 7 CVs))	20 points
	<b>Total</b>	<b>100 points</b>

Minimum qualifying points: 70 Points

The selection criteria for the contract award will be decided later in the Request for Proposal documents to be sent to the shortlisted firms.

**18. Timeframe for the tenderer to maintain their proposal valid**

90 days from the date of submission of proposals.

**19. Important Notes:**

- Initiation of current project is subject to availability of client's fund.
- The fee/unit cost should be provided in the format of (USD/ m2).