

## **TERMS OF REFERENCE**

### **INTRODUCTION:**

DCA Livestock Programs is a Dutch foundation, developing and implementing veterinary and livestock projects in Afghanistan since 1988. In 1994, the organization was officially registered as DCA-VET at the Chamber of Commerce in The Netherlands. Recently, we have realized our scope has grown beyond just veterinary projects. That is why since 2017 the organization is registered as DCA Livestock Programs. In Afghanistan, registration took place in 2005 at the Ministry of Economy as an International Non-Government Organization under the name of Dutch Committee for Afghanistan (DCA). DCA Livestock Programs is helping the people of Afghanistan to improve their lives by enhancing the health and productivity of their livestock. For more information please visit DCA website [www.dca-livestock.org](http://www.dca-livestock.org)

### **SERVICES REQUIRED:**

The service of a well reputed auditing firm is required to conduct the audit of the financial statements of the organization for the year ended December 31, 2021 (Jan-Dec 2021) and express its opinion on whether they are free of material misstatements and are further in conformity with International Financial Reporting Standards for Small and Medium-Sized Entities (IFRS for SMEs).

The audit has to be conducted in accordance with International Standards on Auditing (ISA). The overall objective for the auditor is to present on whether the financial statements of the organization as a whole are free from material misstatements. Furthermore, the auditor should determine the regularity of the receipts, custody, expenditures and accounting for the resources and assess the overall operational and internal control system for management of the organization.

To carry out the above assignment, you are requested to submit your technical and financial proposal.

### **DELIVERABLES:**

After end of Audit, the Audit firm is required to submit:

- Audit Report (Three copies)
- Management Letter, specifying the material weakness, if any (One Copy)

**TIME FRAME:**

The Audit firm is required to submit its “Final” Audit Report within four weeks after signing the Service Agreement.

**INFORMATION ABOUT THE AUDIT**

|                           |   |
|---------------------------|---|
| Title                     | Annual audit of DCA Financial Statements for FY 2021  |
| Country                   | Afghanistan   |
| Audit Period              | January 1 <sup>st</sup> , 2021 to December 31 <sup>st</sup> 2021  |
| Total Expenditure made    | US\$2.6 Million   |
| No. of Donors             | 4 (IFAD/MAIL, US DoS, Brooke Hospital for Animals, PUR)   |
| No. of Projects           | 5 (CLAP, BROOKE, CCHF, PUR, RPSF-1)   |
| Coverage                  | 16 Provinces of Afghanistan<br>(All audit required information are available in Kabul at DCA head office) |
| Offices                   | Head office in Kabul, 3 Regional Offices & 6 Sub-Offices.   |
| Announcement closing date | May 28 <sup>th</sup> . 2022   |