



ISLAMIC RELIEF

Islamic Relief in Afghanistan is registered with the ministry of economics (under Registration No. 184)

pired by our Islamic faith and guided by our values we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.”

Tender Pack

TENDER NO: 00007883/7879

PROPOSAL FOR: Supply and Construction of 2 health centers in Panjwayi district of Kandahar and Mizan district of Zabul province.

ADVERTISEMENT DATE: April 21, 2024

DEADLINE FOR SUBMISSION: May 04, 2024, latest by 10:00AM



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1. CONFIDENTIAL QUESTIONNAIRE

Company Information

Question	Response
Full Legal and Trading Name.	
Date of Registration of your company (please attach certificate)	
Full address.	
Registered place of business (if different from street address).	
Name the contact within your organization to whom all correspondence regarding this should be addressed. This include Cell#, Email Address	
Company website address.	
Name and position of person authorized to enter negotiations and sign any formal agreement.	
Company registration details such as, i. Registration numbers ii. VAT/TIN Registration number iii. Trade license number (copy must be attach)	
Name of other key contacts: Director/s.	
Sales/Orders.	



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Technical Support.	
Business Information	
Question	Response
Provide a brief description of your Company profile and structure, size and location(s) including a brief overview of your marketing and the scope of operations and styles manufactured. Relationships with any parent company (if applicable). Include details of third-party contractors where applicable. Details of joint venture arrangements (if applicable).	
List of Products	
List of Major Clients	
Details of your company's experience in the manufacture or supply of similar items, keeping in view the following points: i. Name of company/INGOs ii. Contract Value iii. References (Pos/ agreements copy must be attach)	



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Banker's Detail:

Question	Response
Bank Name, Account Title, branch, and total turnover in USD of last year (attach the bank statement of last 6 months)	

Trade Reference (only for supply and construction of Connexus ponds):

	1	2	3	4
Name of Organization				
Contact name and phone number				
Description of items/services delivered.				
Quantity				
Date contract awarded.				
Date contract Completed.				
Value of Contract in AFN				



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2. Pricing (RFQ)

M/s _____

Date: _____

Ref. # _____

Islamic Relief Worldwide (IRW) is an International Non-Governmental Humanitarian Organization providing humanitarian aid during emergencies and working for long-term development of the world's poorest people.

Islamic Relief Worldwide (Afghanistan) takes this opportunity to request you to quote the prices for the supply and construction of 2 health centers in Panjwayi district of Kandahar and Mizan district of Zabul province. Afghanistan as per following details:

Supply and construction of (Connexus health center) Khanjakak village Panjwayi district of Kandahar province (KDR-PJW-001)					
S.#	Item Name and Specification	Qty	Unit	Unit Price	Total
1	Conex Container 20 feet or (6*2.45 meter) Conex in good condition (Italian made is preferable), resistant to heat and cold. attached bathroom (shower, flash tank, sink, toilet seat) in two of them, exhaust fan 1 per container and lighting, - Conex condition should be 70% -100%new, propel 5 mm. painting with high quality, blow, and white color and IRW Logo, Transportation and installation to Panjwaye district, Khanjakak Village.	3	No		
2	Solar panels - Solar Panel 250-watt Sheel Company, - 30 meter wire, 6 mm, Maghan company	3	No		
3	Truss - Truss work as per attached design with all materials supply and installation, - T shape angle 100x100x10 supply and installation - Box 100x40x5 with supply and installation - Box 40x25x5 with supply and installation point, roof, front, behind with all materials supply and installation, and center column 200x200x5 box with RCC foundation. Fiber (made in Iran) covering with installation charges 120 to 200km/h (75 to 125 miles/h) 20+ years.	1	LM		
4	PVC door high quality door 220x200 as per design PVC/Aluminum alloy (dual pane options).	1	No		
5	Windows - PVC high quality windows 100x800 as per design PVC/Aluminum alloy (dual pane options).	3	No		
6	Carpet (mocket) 6*3m, made in Iran.	3	No		
7	Air Cooler - Air cooler (local made) good condition, 18-gauge metal sheet,	3	No		



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	- Installation to conex container.				
8	Concrete foundation 10*12 M2, thickness 10 cm, - 12 concrete beams height 50cm, wide 50cm and length 50cm - (M:250) concrete 1:1.5:2	1	LM		
9	visibility Notice board (Curley), wide 50cm, length 15M, metal sheet gauge 20mm, with high quality painting and IRW logo.	1	LM		
10	Septic Well Construction of 4 meter deep and 1x1 squire meter wide septic well and sewerage pipe system up to each washroom and istallation of concrete rings.	1	No		
11	Water tank (plastic type) 3000 litter capacity, with Installation including fitting pipes up to two-unit washroom Cover for water tank to protect from Heat and Coldness.	1	No		
Total Amount Inclusive of packing, supply, loading unloading Transportation and construction cost and Taxes					

Supply and construction of (Connexus health center) Omaki village Mizan district of Zabul province (ZAB-MZN-001)					
S.#	Item Name and Specification	Qty	Unit	Unit Price	Total
1	Conex Container 20 feet or (6*2.45 meter) Conex lin good condition (Italian made is preferable), resistant to heat and cold. attached bathroom (shower, flash tank, sink, toilet seat) in two of them, exhaust fan 1 per container and lighting, - Conex condition should be 70% -100%new, propel 5 mm. painting with high quality, blow, and white color and IRW Logo, Transportation and installation to Panjwaye district, Khanjakak Village.	3	No		
2	Solar panels - Solar Panel 250-watt Sheel Company, - 30 meter wire, 6 mm, Maghan company	3	No		
3	Truss - Truss work as per attached design with all materials supply and installation, - T shape angle 100x100x10 supply and installation - Box 100x40x5 with supply and installation - Box 40x25x5 with supply and installation point, roof, front, behind with all materials supply and installation, and center column 200x200x5 box with RCC foundation. Fiber (made in Iran) covering with installation charges 120 to 200km/h (75 to 125 miles/h) 20+ years.	1	LM		
4	PVC door high quality door 220x200 as per design PVC/Aluminum alloy (dual pane options).	1	No		
5	Windows - PVC high quality windows 100x800 as per design PVC/Aluminum alloy (dual pane options).	3	No		
6	Carpet (mocket) 6*3m, made in Iran.	3	No		
7	Air Cooler - Air cooler (local made) good condition, 18-gauge	3	No		



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	metal sheet, - Installation to conex container.				
8	Concrete foundation 10*12 M2, thickness 10 cm, - 12 concrete beams height 50cm, wide 50cm and length 50cm - (M:250) concrete 1:1.5:2	1	LM		
9	visibility Notice board (Curley), wide 50cm, length 15M, metal sheet gauge 20mm, with high quality painting and IRW logo.	1	LM		
10	Septic Well Construction of 4 meter deep and 1x1 square meter wide septic well and sewerage pipe system up to each washroom and installation of concrete rings.	1	No		
11	Water tank (plastic type) 2000 liter capacity, with Installation including fitting pipes up to two-unit washroom Cover for water tank to protect from Heat and Coldness.	1	No		
Total Amount Inclusive of packing, supply, loading unloading Transportation and construction cost and Taxes					

Location Details:

Province	# of health center	Location
Kandahar	1	Khanjakak village Panjwayi district of Kandahar Province.
Zabul	1	Omaki village Mizan district of Zabul province

IMPORTANT NOTES: (Please Read All Carefully)

1. Before filling the tender, it is mandatory for the supplier to study the specifications well, survey the market for availability of all items.
2. Supplier is responsible to supply the items as per specifications provided, no change in specification will be acceptable of any item once tender awarded to any supplier.
3. The vendors must visit all the project sites to know about availability of the construction materials and the project location very well.
4. The vendors must have the technical team in the side after signing the contract so that they understand the IRW technical team.
4. The vendor is responsible to provide all kind of PPEs and safety kits for labors, (skills and unskilled)
5. the vendor shall pay the payment on time to the labors, goods and services
- 5- The vendor should strictly follow the IRW and MAIL suggestions as per the tender.

Delivery:

Delivery Time for supply and construction	
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3. General Terms & Conditions

- 1- Quoted prices for the above items shall be inclusive of all kinds of govt. taxes and duties as per prevailing Tax Laws of Govt. of Afghanistan, Transportation, Distribution,



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- loading unloading and custom clearance (if any)
- 2- All prices must be quoted in Afghani (AFN).
- 3- Prices quoted shall be Delivered Duty Paid (DDP) at the identified locations.
- 4- Any damage, loss, theft, and demurrages outside the premises of Islamic Relief (Afghanistan) shall be the responsibility of supplier / agent.
- 5- Withholding tax as per government prevailing rates shall be deducted at the time of payment.
- 6- Payment shall be made in the form of **Bank Transfer** or cross cheque within 21 working days after acceptance of delivery and subsequent acceptance of the invoice to the Islamic Relief (Afghanistan).
- 7- Islamic Relief shall have the right to award the contract as whole or in lots to one supplier or more.
- 8- Islamic Relief reserves the right to reject any or all bids without assigning any reason thereof.
- 9- The expected delivery time must be mentioned in your proposal incomplete Bids/documents shall not be entertained.
- 10- Similar experience will be a plus point for those vendors who have similar experience of project,
- 11- All tender pages to be signed and stamped by supplier.

3.2. Bid Submission Requirements

- 1- The following documents should be accompanying the tender
 - Interested Bidder will be required to provide Bid Security 5% in the form of Bank Guarantee (in the name of "Islamic Relief Worldwide") of the total bid value, Bank Guarantee will be returned to unsuccessful bidders after decision of tender. Tender without Bank guarantee will not be considered.
 - Attach relevant purchase Orders, Agreements
 - Attach updated bank statements of last 6 months (turnover of 3 million).
 - Attach updated company Profile.
 - Attach update registration certificates.

3- Sealed Quotations addressed to "Procurement Committee" should be drop in quotation box placed at House 17, Street 5, Qala-e-Fethullah, District 10 Kabul, Afghanistan latest by 10:00 am on or before Saturday May 04, 2024.

3.3. Validity of Price

Prices shall remain valid for at least 90 days from the date of opening. If the last date falls on a holiday, the validity shall be extended to the next working day of the Company thereafter.



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For Islamic Relief _____ Sig & Seal of bidder _____

4. Supplier Screening Form

Company Information: -

Company Name (as appeared on Registration Document):

Company Address:

Country:

Telephone:

Website:

Director(s) names (*Please ensure you enclose proof of identity of director(s) e.g. passport copy or ID card*)

Has the organization been convicted of any criminal offence?

Does the organization have any relationship with current IR staff in the following capacity?

Personal/Family

Yes

No

Business

Yes

No

If you have answered YES to any of the above, then can you please state in detail the relationship you have and with whom.

How did you hear about IR's service request _____

Please note it is compulsory for the following to be provided to us:

1. Company Registration
2. Photocopy of NID/Passport of Directors

Consent

Our organization is not involved in and does not support any activity which is considered illegal by the Government of – Afghanistan or under the International Laws Community or what may be termed a 'terrorist activity.'

I confirm that the above information is accurate to the best of my knowledge. I have not withheld information.

Name

Position

Sign & Official stamp

Date

We will treat your personal information as confidential and your details will not be shared with anyone else. The information on this form is required for the purpose of providing security screening.



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Internal Use

Received by (local office): Name _____ Position _____ Date _____

Information sent to (HQ): Name _____ Date _____

5. Complaints..... please write us.

If you see any violation of rights or any incident of corruption, please contact us at:

complaints@irworldwide.org

Islamic Relief has zero tolerance for corruption & bribery and is committed to listen and Address any violation of rights of aid workers, suppliers, contractors, and our beneficiary communities.

6. Queries..... please write us.

If you have any query on tender document than please write to procurement.afg@islamic-relief.org.af

7. Supplier Code of Conduct

1 Islamic Relief Worldwide requires all firm to adhere to:

1.1 The Modern Slavery Act 2015

1.2 The International Labour Standards as defined by the ILO (International Labor Organization). This Code of Conduct developed by the Inter Agency Procurement Group (IAPG) is inspired by the International Labour Standards.

2 Corporate Social Responsibility (CSR)

This information is to advise you, our service provider of the Corporate Social Responsibility (CSR) element in our supplier relationships:

2.1 Goods and services purchased are produced and developed under conditions that do not involve the abuse or exploitation of any person.

2.2 Goods/services produced and delivered by organizations subscribe to no exploitation of children.

2.3 Goods/services produced and manufactured have the least impact on the environment.

2.4 Goods and services are produced and delivered under conditions where:

2.4.1 Employment is freely chosen.

2.4.2 The rights of staff to freedom of association and collective bargaining are respected.

2.4.3 Living wages are paid.

2.4.4 There is no exploitation of children.

2.4.5 Working conditions are safe and hygienic.

2.4.6 Working hours are not excessive.

2.4.7 No discrimination is practiced.



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2.4.8 Regular employment is provided.

2.4.9 No harsh or inhumane treatment of staff is allowed.

2.5 Environmental Standards:

Service providers should as a minimum comply with all statutory and other legal requirements relating to environmental impacts of their business. Areas to be considered are:

2.5.1 Waste Management

2.5.2 Packaging and Paper

2.5.3 Conservation

2.5.4 Energy Use

2.5.5 Sustainability

3 Business Behavior:

Islamic Relief will seek alternative sources where the conduct of service provider demonstrably violates the Modern Slavery Act 2015, and there is no willingness to address the situation within a reasonable timeframe.

Islamic Relief will seek alternative sources where companies in the supply chain are involved in the manufacture of arms or the sale of arms to governments which systematically violate the human rights of their citizens.

Qualifications to the statement:

Where speed of deployment is essential in saving lives, IAPG members will purchase necessary goods and services from the most appropriate available source.