

Supplier Questionnaire

This MSI supplier questionnaire is to be completed by all suppliers wishing to supply goods or services to MSI

Fraud and Bribery, Terrorism and Money Laundering, Modern Slavery: MSI takes a zero tolerance approach to fraud and bribery, terrorism and money laundering as well as modern slavery and any unethical behaviour, including sexual harassment and any safeguarding issues, and will not work with suppliers who themselves, or through contractors, subcontractors or other agents, engage in fraud or bribery or provide resources or support to anyone associated with terrorism or money laundering, or who engage in or who have past convictions for slavery, breach of human rights or unethical treatment of staff.

Part A: Legal and Business		
Name of your company/organization		
Company registration number		
Address of registered office and, if different, head office and payment address		
Company/organization's phone number email address website fax number Name and contact details of contact person/account holder		
Company/ organization's bank details: Bank name and branch Sort code / branch number Swift/IBAN number Bank account number Bank account name VAT/ tax number (if relevant)		
Names of your company's/organization's current directors		
Within the last three years, has administrative, civil or criminal litigation been filed against your company/organization? If yes, provide specific details	YES <input type="checkbox"/> Details:	NO <input type="checkbox"/>
Within the last three years, have any of your directors/owners been convicted? If yes, provide specific details	YES <input type="checkbox"/> Details:	NO <input type="checkbox"/>
Has your company/organization or any of its employees, officers, directors or owners ever been formally accused of, or investigated or sanctioned for: fraud, bribery or corruption; or any treatment of individuals which could amount to slavery or human trafficking; or money laundering; or funding, or otherwise being involved in, terrorism? Child or vulnerable adult rights' violations? Sexual harassment or sexual misconduct? If yes, provide specific details	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

	Details:	
To the best of your knowledge, does any employee, officer or director in your company/organization have any personal (including family or friend) connection with any employee, officer or director in our organization? If yes, provide specific details	YES <input type="checkbox"/> Details:	NO <input type="checkbox"/>

Part B: Declaration	
<p>I, being fully authorized to represent the Supplier, hereby certify that all information provided in the completed Supplier Questionnaire is true, accurate, current and complete and understand that MSI reserves all rights, including but not limited the ability to terminate any contract with Supplier and exclude Supplier from eligibility for a period between one to five years without any liability, if this is not the case.</p> <p>I understand that any information provided may be used to run checks against an anti-terrorism, sanctions and serious crime database.</p> <p>I confirm that I have read the MSI's Code of Conduct for Business Partners (which is attached), and that my company/organization agrees to adhere to the Code of Conduct in providing the relevant goods/services to MSI.</p>	
Signature..... Print name	Date: Title:

Part C: MSI use only		
Adverse results from Parts A and/or B above	YES <input type="checkbox"/> Details:	NO <input type="checkbox"/>
Date and reference number of database vetting check		
Adverse results from database vetting checks	YES <input type="checkbox"/> Details:	NO <input type="checkbox"/>
Decision to Proceed or Continue in the event of adverse results	YES <input type="checkbox"/> Reasoning:	NO <input type="checkbox"/>
No adverse result: Relevant MSI procurement lead or the MSI requestor for the supply or distribution of services or goods to complete Adverse result: Country Director or Finance Director to complete		
Signature	Date	
Print name	Title	