



FRENCH MEDICAL INSTITUTE FOR MOTHER AND CHILDREN

Invitation to Tender (ITT)

Date: 20-November-2024
Reference No.: FMIC-24-002-IT
Package Name: Procurement and Supply of IT Equipment
Deadline for Bids
Submission: 11-December-2024 at 10:00 AM

Background:

The French Medical Institute for Mothers and Children (FMIC) herein referred to as “FMIC” invites sealed bids in one envelope from eligible bidders for the Procurement and Supply of IT Equipment.

Bidding will be conducted in accordance with FMIC’s Single-Stage - One-Envelope bidding procedure and is open to all Bidders. The specifications and other terms & conditions are reflected in the Bid Document, Ref # FMIC-24-002-IT.

Eligible bidders with the following key qualifications should participate in this bidding:

Qualification Criteria:

S. #	Item	Criteria
1	Valid Business license	Valid Business License
2	Bid Security (For Local/National Bidders)	At least <u>Afghani 126,000</u>
3	Bid Security Declaration (For International Bidders)	At least <u>USD 1,800</u>

Should any of the information / data submitted by the bidder in the documents be unclear and not substantiated by supporting documents, such information shall not be considered for evaluation.

To obtain further information and inspect the bidding documents, bidders should contact:

Attention: Mr. Nawid Sidiqyar
Position: Manager, Purchasing & Supply Chain Management Division
Address: University Road, Aliabad, Kabul, Afghanistan
Email: nawid.sidiqyar@fmic.org.af

A complete set of Bid documents in English can be obtained by interested eligible bidders in hardcopy from the FMIC as mentioned above.

Important Notes:

- a) Local/National Bidders shall submit their Bids in hard copy at the location and address as described in the Bid Document. Electronic submission of the Bids by Local/National Bidders **will NOT** be accepted.
- b) International Bidders can submit the sealed bids electronically at the day of the Bid Opening Session, and the submission email will be shared via the Bid Opening Committee to the International Bidders who have received the Bid Documents at the same day and time.
- c) The Bids will be opened on 11-December-2024 at 10:00 AM at Conference Room, Admin block, FMIC in the presence of the Bidders' designated representatives who chooses to attend.
- d) The International Bidders will attend the Bid Opening Session through the zoom link shared by the FMIC's related team. The link will be shared on the Bid Opening Day and Time.
- e) The FMIC will NOT consider any bids that arrives after the deadline for submission of bids. Any bids received after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the bidder.
- f) The FMIC will not be responsible for any cost or expenses incurred by Bidders in connection with the preparation and delivery of their bids.
- g) Suppliers who are interested to participate in this procurement shall bring the below documents with them to FMIC and receive the Bid Document:
 - i. Signed and stamped Interest Letter in the letter head of the company
 - ii. Signed and stamped Introduction Letter for the representative of the company who receives the Bid Document (No need for the president or vice president).
 - iii. Tazkira of the representative
 - iv. Stamp of the company
 - v. Update Business License
- h) Subject to the bidder's request, a pre-bid meeting will take place at least five (05) days before the bid closing meeting, NOT later than that.