

RFQ-CBARD-2022-062 Re-Advertised



**Community-Based Agricultural Rural Development Program
(CBARD)**

Request for Quotation (RFQ)

RFQ-CBARD-2022-062 Re-Advertised

Provision of Internet Service for ROP-CBARD offices (11 locations)

Issue Date: November 23, 2022

WARNING: Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact CBARD-procurement@rootsofpeace.org and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

Offerors submitting incomplete proposals may be disqualified.

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1. Overview of the Request for Proposals

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations/proposals for the following:

Description of Goods & Related Services	Provision of IT Equipment – laptops, printers, projectors, and copiers for the Kabul office
Delivery Point(s) with exact quantities	Please refer to Annex 1.
RFQ #	RFQ-CBARD-2022-062- Re-Advertised
RFQ Issue Date:	November 23, 2022
Deadline for Questions: Date & Time	November 25, 2022
Submission Method:	For any questions/clarifications related to this RFQ please contact via email to Questions@rootsofpeace.org and mention the clarifications RFQ reference number in the subject section of your email. Please do not send your bid to the above email address. Any Proposal sent to the above email address will lead to the disqualification of a Proposal from evaluation.
RFQ Closing Date & Time:	November 29, 2022 04:00PM Kabul Local Time
Submission Method:	Proposals should be submitted via email to CBARD-PROCUREMENT@rootsofpeace.org prior to the closing date above.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order . This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	Lowest Price Technically Acceptable
Delivery Terms	The province location is provided in the Technical Specification section. Exact addresses will be provided upon award.
Expected delivery date	Within 90 days from the issuance of the Purchase Order (PO)
Documents to be submitted	The bidder must specify all the required parameters listed in the “Technical Specifications” section. Failure to do so may disadvantage the bid during the evaluation process. Offerors should submit all documents as outlined in the Proposal Checklist (Annex 5).
Payment Terms	Supplier agrees to ROP payment terms: Payment will be made to the vendor’s company account receiving a correct invoice in response to the PO issued by the procurement department. According to income Tax Law, ROP-CBARD will withhold a 2% tax of the gross amount from the vendor for purposes of tax remittances. The Offeror should confirm they do not require any advance payment prior to the delivery of goods.

2. INFORMATION TO BIDDERS

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in five high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Proposal (RFQ) or have any concerns or suspicions that your proposal is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.helpline@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه کتنی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله گرزول وي چه آینده کی بلی پروژې ته خپل کاغذونه نشي جمع کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFQ) په اړه د غیر قانوني کړنو وړاندیز یا پیسو غوښتنه در څخه اوشوه یا کومه اندیښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او روښتیا سره سم چلند اونه کرای شي، مهرباني وکړی د ROP دفتر سره په CBARD.helpline@rootsofpeace.org ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

3. INSTRUCTION TO BIDDERS / Compliance Requirements

<p>1. Submission of offers</p>	<p>Submit signed, dated, and stamped Proposals in the format provided with your offers to the designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFQ# (RFQ-CBARD-2022-06-Re-advertised). ONLY failure to adhere to this instruction will lead to the disqualification of a Proposal from evaluation.</p>
<p>2. Responsibility Determination</p>	<p>ROP will not enter into any type of agreement with an Offeror prior to ensuring the Offeror's responsibility. When assessing an Offeror's responsibility, the following factors are taken into consideration:</p> <ol style="list-style-type: none"> 1. The Offeror should have a valid business license to operate in Afghanistan. Any formal business license issued by the Government of the Islamic Republic of Afghanistan is considered acceptable. 2. The source, origin, and nationality of the goods are not from a Prohibited Country, nor have they been transported through such a country. 3. Having adequate financial resources to deliver goods. 4. Ability to comply with required or proposed delivery/performance schedules. 5. Have a satisfactory past performance record. 6. Have a satisfactory record of integrity and business ethics. 7. Be qualified, and eligible to perform work under the laws and regulations of the Government of the Islamic Republic of Afghanistan, UNDP, and/or ROP.
<p>3. Geographic Code</p>	<ul style="list-style-type: none"> • ROP must verify the source, nationality, and origin, of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP. • According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of good/services from the below Chines listed companies are prohibited. <ul style="list-style-type: none"> • Huawei Technologies Company • ZTE Corporation • Hytera Communications Corporation • Hangzhou Hikvision Digital Technology Company • Dahua Technology Company (or any subsidiary or affiliate of such entities)

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	By submitting a proposal in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.
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4. EVALUATION AND AWARD

An award will be made based on the Lowest Price, Technically Acceptable source selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the acceptability requirements for technical requirements described in this RFQ.

ROP-CBARD will evaluate the following factors as PASS/FAIL:

- Technical specifications fully meet or exceed the requirements (provide detailed specifications with brand names and model numbers).
- Delivery time: no more than seven calendar days after the day of signing the contract.
- Delivery terms: DAP Kabul, CBARD main office.
- Warranty: minimum 24 months seller warranty on all items. The vendor should agree to the Standard Warranty Terms provided in Annex 3.
- Complete business information and a valid business license (Annex 2b).
- At least three successful contracts of similar nature and complexity (e.g., contracts with international NGOs). Fill out the Past Performance form in Annex 2c.
- Proposal validity period of 60 days (Annex 2a).

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Annex 1: Cost Proposal

No	Item Name	Specifications All equipment must be new. Refurbished, used, or customized products will not be accepted.	Unit	QTY	Supplier's Proposed Delivery Time (Days)	Unit Price (USD)	Total Price (USD)
1	Business Edition Laptops	Display: 13.5" or 14" Screen: 13.5" or 14" Full High Definition (FHD) Display Processor: Quad-Core Intel Core i5 11th Generation Memory: 8GB DDR4x RAM Storage: 256GB SSD (Solid State Drive) Operating System: Windows 10 Pro 64-bit Genuine English Warranty: Three years warranty Manufacturer: a reputable international company	Each	86			
2	Multifunction Copier	Digital Multifunction Copier Control Panel Display: Custom 20CPM/PPM, Double Side Copy, B/W, Network printer, Scanner, Built-in Duplex Module Paper Size: Max A3 Min A5 Resolution: 600x600 with Feeder, Toner, and Developer Supported OS: Win 8, Win 8.1, Win 10 Manufacturer: reputable international company	Each	2			
3	LaserJet Printer	Laser jet Printer, multifunction printer, print, copy, scan, B/W, Dual Band Wireless Connection, print speed 40ppm. Manufacturer: reputable international company	Each	3			
4	Projector with Tripod Screen	Projection Technology: 3LCD Native Resolution: 1024 x 768 (XGA) Brightness: 2800 ANSI Lumens Lamp Life: 3000 hours normal / 10000 hours eco Tripod Projector Screen (Curtain) : 180 x 180 Manufacturer: reputable international company	Each	2			
5	LCD Monitor	27 Inches Full HD (1920X1080) widescreen IPS, response time: approx. 5ms, Signal input: min. HDMI/MHL Manufacturer: reputable international company	Each	20			
TOTAL PRICE							

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Annex 2: Technical Proposal

a) Proposal Cover Letter

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached proposal in accordance with the **RFQ-CBARD-2022-62-Re-advertised** - Provision of IT Equipment – laptops, printers, projectors, and copiers for the Kabul office.

I certify a **validity period of 60 days** for the prices provided in the attached proposal. Our proposal shall be binding upon us, subject to the modifications resulting from any discussions.

We also certify that we agree to the Standard Warranty Terms as described in Annex 3 of the RFQ.

We understand that ROP is not bound to accept any proposal it receives.

Yours sincerely,

Authorized Signature:
Name and Title of Signatory:
Name of Firm:
Address:
Telephone:
Email:

Company Seal/Stamp:

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Annex 2

b) Business Information and License

Company Name as per Business	
License number and expiry date	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and AFN Currency): a. Bank name: b. Company name: c. Account number: (AFN Account) d. Swift Code:	
Attach a Copy of the official registration or business license.	

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

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Annex 3

Standard Warranty Terms

1. Seller guarantees the product purchased by the Buyer to be free from defects resulting from the use of faulty parts or poor workmanship during its manufacture subject to terms of the limited warranty ("**warranty**") given below:

- a) The claim will have to be made within the warranty period.
- b) Seller will repair or replace any defective parts and correct any problems resulting from poor workmanship free of charge. Seller reserves the right to use reconditioned parts with performance parameters equal to those of new parts in connection with any services performed under Seller's limited warranty.

2. Seller's warranty service

- a) Onsite service will be limited to the customer location, which is within Kabul or as per the specific customer SLA defined with the Seller.
- b) Based on the nature of the problem, the Seller can also provide tele-support to resolve the problem reported.

4. Seller's service level

- a) Response time - Next Business Day
- b) Resolution time - Five Business Days on a best effort basis
- c) Business hours - 0900 hrs. to 1730 hrs.
- d) Business days - Sunday to Friday (Except Public Holidays)

5. This warranty shall be rendered null & void if:

- a) The product is physically damaged.
- b) The product is modified, maintained, or repaired by a party not authorized by the Seller.
- c) The product is installed, maintained, and operated in ways other than as recommended by the Seller.
- d) The product is faulty or damaged due to electrical faults external to the equipment.
- e) The model number, serial number, or warranty stickers have been removed or tampered with.

6. Warranty Limitations

- a) The warranty is not transferable from one user/customer to another.
- b) The warranty does not cover the replacement of the equipment.
- c) Seller will not be responsible for loss of data on the PC under any circumstances. Customers are encouraged to back up all data stored on the hard disk of their Seller PC before giving the PC for service.
- d) Any software that accompanied the Seller PC is on an "as is" basis. Seller does not warrant the operation of any or all the software programs pre-loaded or added to the Seller's PC.
- e) Seller's warranty does not entail a warranty of functionality or any obligation to repair or replace defective equipment, if that defect is a result of physical breakage, improper installation or connections, electrical faults external to the product, software-induced problems (e.g. virus attacks), abuse or unauthorized modification of the product.
- f) Any service, repair, or replacement not within the scope of Seller's coverage shall be subject to the rates and terms of the Seller performing such service.
- g) Warranty on the lamp is restricted to 90 days only
- h) Seller does not warrant error-free or uninterrupted operation of the equipment.

7. Warranty does not apply to

- a) Cracked glass panel on the monitor, LCD screen, or damage caused by too much pressure exerted on the LCD.
- b) Plastic parts
- c) Defects or damage caused due to virus attack
- d) Parts requiring replacement due to normal wear and tear, corrosion, rust, stain, etc.,
- e) Damage or loss of any programs, data, or removable storage media including any consequential loss or damage
- f) Damages caused due to acts of God & force majeure.

8. Except for the warranties set forth herein, Seller disclaims all other warranties, express or implied or statutory, including, but not limited to the implied warranties of merchantability or fitness for a particular purpose. Any implied warranties that may be imposed by applicable law are limited to the duration of this limited warranty. In no event shall Seller be liable for any incidental, special, or consequential damages, consequential human injury, or loss, including, but not limited to loss of business, profits, data, or use whether in an action in contract or tort or based on a warranty arising out of or in connection with the use or performance of the product or any Seller supplied software which accompanies the product even if Seller has been advised of the possibility of such damages.

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9. The customer agrees that repair or replacement, as applicable, under the warranty services described herein, are the sole and exclusive remedies with respect to any breach of the Seller limited warranty set forth herein.