

Cover letter

For the tender participation file

In Kabul, 16th March 2023

Tender reference: AFG/23/KAB/ IT/001

Object: Conditions for participation in the tender

Dear Tenderer,

You had withdrawn a documentation for participation in the tender referenced above for the Awarding a framework contract of IT equipment / laptop in Afghanistan, In order to register your application, you have to imperatively submit the documentation before 06th Apr 2023 at 3.30 pm (UTC+4:30), to the following address:

The documents in electronic version (scanned) can only be sent under the subject name (AFG/23/KAB/ IT/001) to:

tender@premiere-urgence-afg.org

The applications have to include the following documents, **duly completed, stamped and signed (absence of signature or stamp could be considered as ineligible):**

- The tender participation file;
- Annex A: Submission form;
- Annex B: Model of financial offer or equivalent proposed by the bidder;
- Annex C: Model of bid guarantee;
- Annex D: Model of financial identification;
- Annex E: Production capacity (optionnal);
- Annex F: Competitive criterias (optionnal);
- Annex G: List of additionnal documents (partially optionnal).

The additionnal documents to be listed in the Annex G must imperatively include:

- **Legal authorization for commercial activities in the country, delivered by the relevant Ministry;**
- **Certificate of tax situation of previous year;**
- **Copy of identity card of legal representative.**
- **A company profiles**

IMPORTANT: Before completing the tender participation, file and collecting the requested documents, the bidder must ensure it will not match the criteria of ineligibility and exclusion, otherwise the offer will be eliminated.

If, after reading this letter, you decide not to participate to the tender, we would be grateful if you inform us about it in writing, explaining your reasons.

Regards,

Mohanad Algburi, Logistic Coordinator