**Organization for community coordination and Development (OCCD)**

**RFQ FOR Purchase of Tent**

**In Kandahar Province**

**Issue Date: 27 September, 2022**

**Closing Date & Time: 06 October, 2022**

**Reference: OCCD/RFQ/2022-018**

**About us:**

Organization for Community Coordination and Development (OCCD) established and reregistered with the Ministry of Economy, is a non-profit, non-governmental, non-political, and independent organization. The OCCD is an initiation of senior Afghan staff from other international organizations that have many years of working experience in Afghanistan.

**Project Description:**

OCCD as an implementer of Improved access to quality education for boys and girls affected by conflicts and displacement in Kandahar province Project. OCCD puts forward this action that aims to enhance access of girls and boys in the underserved communities of Kandahar province to quality education. OCCD aims to improve the access of at least 4,600 conflict and shock-affected children in the hard-to-reach areas of Kandahar province. Districts include Shahwalikot and Khakrez. The action will support the provision of: (1) temporary learning spaces (TLS) in line with the standard community-based education (CBE) package to children aged 7 to 13; (2) capacity building of teachers through teacher training; (3) services, including light constructions, as well as teaching and learning materials to public schools to allow children to return and can attend their classes; and (4) community mobilization and outreach to promote education rights of children. The proposed action is informed by OCCD’s vast experience in humanitarian and development programs in the targeted province covered by this action.

This RFQ is developed and announced to facilitate the procurement of Tent through a fair/Competitive procurement Process under the Procurement law of the Government of Afghanistan and the procurement policy of OCCD.

**Criteria and Required documents and information:**

* The interested supplier must have official governmental license.
* The interested supplier license must be up to date.
* Each and all the listed items in this RFQ are required to be rated by the interested supplier, otherwise the offer will be declined.
* The Total Amount of Quotations must be also written in Alphabetic (Letters).
* Interested Supplier is required to sign and stamp all pages of the RFQ.
* The envelope must contain at least the original Filled RFQ and stamped (by supplier), copy of the supplier license.
* The RFQ must be in a sealed and stamped envelope and must contain interesting supplier details. Unsealed, torn, or opened envelopes are not acceptable.
* The RFQ must be submitted by the interested supplier high-ranking official or representative with an official letter on both submission day and bid opening ceremony.
* It’s mandatory for the interested suppliers to submit the Original Hard copy to the physical address of the organization and have the filled RFQ soft copy with themselves in the bidding Ceremony.
* Each representative can only present one supplier at a time.
* The interested supplier company must have the financial capability to perform according to the RFQ requirement and commitments.
* The Filled RFQ rates are not changeable after the submission.
* The items offered rates must be in AFN
* The supplier is required to quote only for items based on the specification mentioned in the lists.
* Regarding Bid Opening Ceremony Time and Date, OCCD Will contact the supplier by Email/Phone Call after the end of the offer submitting period.

**Contact:**

Respected bidders may ask their questions related to the RFQ to the below contact:

Email: procurement@occd.org.af

PH#: (+93) 77 557 3549

**Office Address:**

House#5, Street#7, Shahr-e-Naw, District#10, Kabul-Afghanistan.

**Item’s List**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **Item Description** | **Unit** | **Qty** | **Unit Cost** | **Total Cost** | **Specification** | **Remarks** |
| 1 | Tent | PC  | 60 |   |   | 4x6 M, Cotton, 3 layers |   |
| Total Cost  |   |
| Amount in word |  |

Date:

Quotation Reference:

Name of Quotation Company:

Address of Company:

Phone #:

Email Address:

Stamp & Sign of Authorized person of the company.