



(Dutch Committee For Afghanistan)

REQUEST FOR EXPRESSIONS OF INTEREST

For Hiring of Consultancy Firm

To Conduct the Annual Audit for the FY 2023 of DCA Livestock Programs.

Publication Date: April 23,2024

Dutch Committee for Afghanistan (DCA).

REOI No. DCA-2024-001

1. Introduction:

DCA Livestock Programs is a Dutch foundation, developing and implementing veterinary and livestock projects in Afghanistan since 1988. In 1994, the organization was officially registered as DCA-VET at the Chamber of Commerce in The Netherlands. Recently, we have realized our scope has grown beyond just veterinary projects. That is why since 2017 the organization is registered as DCA Livestock Programs. In Afghanistan, registration took place in 2005 at the Ministry of Economy as an International Non-Government Organization under the name of Dutch Committee for Afghanistan (DCA). DCA Livestock Programs is helping the people of Afghanistan to improve their lives by enhancing the health and productivity of their livestock. For more information, please visit DCA website www.dca-livestock.org

Background:

DCA-LP 's mission is to reduce poverty and increase food security for the people of Afghanistan by protecting the livelihoods assets and building resilience. Our livelihoods approach sits at the nexus of humanitarian, development, and peacebuilding, and focuses on building resilience in a conflict-setting. DCA-LP's community driven approach is built upon four major pillars: food security and livelihoods improvement, extension, value chain development, and institutional capacities. Together, these four fields of activity constitute a powerful mix to drive our mission. Gender equality and one health (the interface between human, animal and environmental health stressing on new pandemics and epidemics such as COVID-19) will continue to be our fundamental guiding principles.

DCA-LP has worked in 32 of the total 34 provinces of Afghanistan through projects funded by USAID, Sate Departments, USDA, EU, IFAD, World Bank, JICA, PUR Project, Brooke, UNODC, FAO, GIZ, etc. These include participatory selection, training, equipping and follow up of self-reliant private field units. More than 1,000 Veterinary Field Units that are established by DCA-LP over several years are now recognized by the government throughout the country to provide food security/livelihoods protection, delivery of animal health and extension services, building public-private partnership, and market value chains. DCA-LP's projects contributed to reducing illicit agriculture such as opium production in the central and northern Afghanistan, increased income by 30-40%, created jobs and empowered women among other things. A number of emergency response projects that include feed distribution using voucher system, emergency livestock health, extension, value chain and prevention of the spread of COVID-19 through one-health approach and using our vocational trainees were also implemented.

SERVICES REQUIRED:

The service of a well reputed auditing firm is required to conduct the audit of the financial statements of the organization for the year ended December 31, 2023 (Jan-Dec 2023) and express its opinion on whether they are free of material misstatements and are further in conformity with International Financial Reporting Standards for Small and Medium-Sized Entities (IFRS for SMEs).

The audit has to be conducted in accordance with International Standards on Auditing (ISA). The overall objective for the auditor is to present on whether the financial statements of the organization as a whole are free from material misstatements. Furthermore, the auditor should determine the regularity of the receipts, custody, expenditures and accounting for the resources and assess the overall operational and internal control system for management of the organization.

To carry out the above assignment, you are requested to submit your technical and financial proposal.

DELIVERABLES:

After end of Audit, the Audit firm is required to submit:

- Audit Report (Three copies)
- Management Letter, specifying the material weakness, if any (One Copy)

TIME FRAME:

The Audit firm is required to submit its "Final" Audit Report within one month after signing the Service Agreement.

INFORMATION ABOUT THE AUDIT

Title	Annual Audit of DCA Financial Statements for FY 2023
Country	Afghanistan
Audit Period	January 1 st , 2023, to December 31 st 2023
Total Expenditure made	US\$10.7 Million
No. of Donors	7 (IFAD, DAI, UNODC, TDS, EU, SFA, AHF OCHA)
No. of Projects	11 (RPSF-A, CRI-A, EU AESLSP, SFA, GLO-ACT, AHF-1, AHF,2, ACEBA-II, BADILL2, TDS-1, TDS-2)
Coverage	26 Provinces of Afghanistan (All audit required information are available in Kabul at DCA head office)
Offices	Head office in Kabul, 6 Regional Offices & 20 Sub-Offices.
Announcement closing date	April 27 th . 2024

Consultancy firm should submit technical proposal and it should cover below items:

- An introduction of short summary detailing the firm capability and past.
- A chapter with comprehensive detailing to conduct the audit.
- The CVs of the propose experts.
- The proposed time lines, work plan, and methodology.

Consultancy firm should submit financial proposal:

- The firm must submit financial proposal in separate document and using excel format.

2. The Short-listing criteria are as following;

- The consultant firm should have been in business for at least five years.
- The consultant shall also have executed at least two contracts of similar nature, preference will be given to consultants who have completed services similar to the INGO.
- Manpower with qualification, technical and professional competence necessary for successful implementation of the assignment.
- The key staff should have experience in auditing.
- The award will be made to a responsible bidder whose technical and financial offers follows the REOI/TOR instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price and technically acceptable basis.

Be noted that technical proposal and financial proposal should also provide in a Flash/CD along with the hard copies in a sealed envelop.

Duration of the package: The consultancy firm should complete the task within a month.

The Dutch Committee for Afghanistan (DCA), now invites eligible consultancy firm/s to indicate their interest in providing the Services. Further details can be obtained from the TOR.

(A) The EOI, technical and financial proposal/s should provide in sealed envelope.

A Consultant will be shortlisted based on qualification.

For receiving soft copy of the TOR please contact Sayed Sarwar Maudodi, Sr.Procurement Officer, through the address below during office hours -08:00 till 16:00 hours.

y.azimi@dca-af.org, Sarwar.maudodi@dca-af.org and cc m.masih@dca-af.org,

Expressions of interest must be delivered to the addresses mentioned below by **(April 27.2024 before 04:00 PM Kabul Afghanistan Local Time).**

Procurement Department

Dutch Committee for Afghanistan

Attn: Sayed Sarwar Maudodi.

Phone: +93794484577

District 3, Kabul university last station, Next to the Karwan University, House #16, Kabul, Afghanistan